

# Agenda Item (VI-A-1)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-1)
Subject	Academic Personnel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve/ratify the academic personnel actions

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## Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes academic personnel appointments and takes actions. The attached list of academic personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

## Attachments:

[20141118\\_Academic Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Academic Personnel

Date: November 18, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends approval/ratification for the following appointment(s) and authorizes the Interim Vice Chancellor, Diversity and Human Resources to sign the employment contracts:

- a. Management Contract  
(None)
- b. Contract Faculty  
(None)
- c. Coordinator Assignments Academic Year 2014-15  
Additions/Revisions to the list submitted/approved by the Board of Trustees on June 17, 2014.

NORCO COLLEGE		Revision/	
<u>Name</u>	<u>Activity</u>	<u>Addition</u>	<u>Stipend</u>
Moore, John	Student Activities	Addition	\$3,876.30
Synodinos, Dimitrios	Student Activities	Revision	\$1,433.70

- d. Extra-Curricular Assignments, Academic Year 2014-15  
Revision to the list submitted/approved by the Board of Trustees on June 17, 2014.

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Hoyd, William G.	Assistant Football Coach (8/26/14 – 11/04/14)	\$2,395.73

2. Salary Reclassification(s)

Board Policy 7160 establishes the procedures for professional growth and salary reclassification. It is recommended the Board of Trustees grant a salary reclassification to the following faculty member(s).

<u>Name</u>	<u>From Column</u>	<u>To Column</u>	<u>Effective Date</u>
Kamerin, Kim	E	F	12/01/14

Subject: Academic Personnel

Date: November 18, 2014

3. Salary Placement Adjustment

At their meeting of October 21, 2014, the Board of Trustees approved the appointment of the following faculty member. The employee has provided appropriate verification of experience and/or coursework completed that will affect their salary placement.

It is recommended the Board of Trustees approve the adjustment of salary placement for the faculty member listed below, effective October 29, 2014.

<u>Name</u>	<u>From Column/Step</u>	<u>To Column/Step</u>
Ahmadi, Mejghan Visiting Assistant Professor, Counseling	E-2	E-3

# Agenda Item (VI -A-2)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-2)
Subject	Classified Personnel
College/District	District
Funding	
Recommended Action	It is recommended that the Board of Trustees approve/ratify the classified personnel actions

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## Background Narrative:

Riverside Community College District, pursuant to Board Policies, routinely makes classified personnel appointments and takes actions. The attached list of classified personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

## Attachments:

[20141118\\_Classified Personnel](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Classified Personnel

Date: November 18, 2014

1. Appointments

Board Policy 2200 authorizes the Chancellor (or designee) to make an offer of employment to a prospective employee, subject to final approval by the Board of Trustees.

The Chancellor recommends the Board of Trustees approve/ratify the following appointments:

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Contract/ Salary</u>	<u>Action</u>
a.	Management/Supervisory (None)				
b.	Management/Supervisory – Categorically Funded (None)				
c.	Classified/Confidential				
	DISTRICT				
	Burton, Jared	Network Specialist – Data	11/19/14	P-5	Promotion
	Darbyshire, Mary	Purchasing Specialist	11/19/14	K-1	Appointment
	Rodriguez Jr, Faustino	Warehouse Assistant	11/19/14	E-1	Appointment
	Vasquez, Cesar	Computer Technician (Part-Time, 47.5%)	11/19/14	E-1	Appointment
	MORENO VALLEY COLLEGE				
	Sampson, Tracy	Student Financial Services Analyst	11/19/14	M-5	Promotion
	Tapia, Sandra	Counseling Clerk I	11/03/14	E-5	Rehire
	NORCO COLLEGE				
	Terrazas, Denise	Administrative Assistant IV	01/02/15	K-5	Transfer
	RIVERSIDE CITY COLLEGE				
	McKennan, Jeffrey	Custodian	11/19/14	C-1	Appointment
	Rochin, Bernadette	Student Financial Services Analyst	11/24/14	M-LS1	Transfer
	Swift, Nathan	Certified Athletic Trainer	12/01/14	O-1	Appointment
d.	Classified/Confidential – Categorically Funded MORENO VALLEY COLLEGE				
	Moore, Denita	Learning Center Assistant (Part-Time, 48.75%)	11/25/14	A-1	Appointment

2. Request(s) for Temporary Decrease in Workload

It is recommended the Board of Trustees approve the temporary decrease in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
Murrell, Deanna	Student Financial Services Analyst	100% to 80%	11/19/14-06/30/15

3. Request(s) for Temporary Increase in Workload

It is recommended the Board of Trustees approve the temporary increase in workload for the following individual(s). The request(s) have the approval of the college President(s).

<u>Name</u>	<u>Title</u>	<u>From/To Workload</u>	<u>From/To</u>
James, Tenisha	Director, Student Support Services Grant	75% to 100%	11/29/14-12/24/14
McDonald, Elaina	Administrative Assistant I	47.5% to 100%	11/19/14-12/02/14
Uduman, Shazna	Student Services Specialist	47.5% to 72.5%	12/01/14-06/30/15
Yearyean, Sarah	Laboratory Technician II	50% to 100%	11/19/14-01/02/15

4. Separation(s)

Board policy 7350 authorizes the Chancellor to officially accept the resignation of an employee and the Chancellor has accepted the following resignation(s).

It is recommended the Board of Trustees approve/ratify the resignation of the individual(s) listed below:

<u>Name</u>	<u>Position</u>	<u>Last Date of Employment</u>	<u>Reason</u>
Dominguez, Juan	Sr. Groundsperson	09/23/2014	Personal
Scanlan, David	Sr. Toolroom Attendant	10/31/2014	Personal

## Agenda Item (VI -A-3)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-A-3)
Subject	Other Personnel
College/District	District
Funding	n/a
Recommended Action	It is recommend that the Board of Trustees approve/ratify the other personnel actions

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### Background Narrative:

Riverside Community College District Board of Trustees, pursuant to Board policies and education code requirements, routinely makes other personnel appointments such as hiring of non-classified substitute, short-term, professional expert, and student employees. The attached list of other personnel actions are for the Board's approval/ratification.

Prepared By: Sylvia Thomas, Interim Vice Chancellor, Diversity and Human Resources

### Attachments:

[20141118\\_Other Personnel](#)  
[20141118\\_Other Personnel\\_Backup](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
DIVERSITY AND HUMAN RESOURCES

Subject: Other Personnel

Date: November 18, 2014

1. Substitute Assignments

Pursuant to Ed Code 88003, substitute assignments are made to allow the District time to recruit vacant positions or provide absence coverage. It is recommended that the Board of Trustees approve/confirm the substitute assignments as indicated on the attached list.

2. Short-Term Positions

Pursuant to Ed Code 88003, a short-term employee is any person employed to perform a service for the District, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. It is recommended that the Board of Trustees approve/confirm the short-term positions as indicated on the attached list.

3. Full-Time Students Employed Part-Time and Part-Time Students Employed Part-Time on Work Study

Pursuant to Ed Code 88003, full-time students employed part-time and part-time students employed part-time on work study are hired on an hourly, as needed basis. It is recommended that the Board of Trustees approve/confirm the student worker positions as indicated on the attached list.

4. Professional Expert(s)

Pursuant to Ed Code 88003, a professional expert is any person employed on a temporary basis for a specific project, regardless of length of employment. It is recommended that the Board of Trustees approve the employment of the following professional expert(s) for Riverside City College and authorize the Interim Vice Chancellor, Diversity and Human Resources to sign the employment agreement(s).

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Effective</u>	<u>Amount</u>
Mathews, Philip	Head Men's Basketball Coach	Athletics	01/01/15-06/30/15	\$38,182
Teets, Kathryn	Riverside Aquatics Complex Special Event Supervisor	Business Svcs	10/22/14-06/30/15	\$30.00/hr



SUBSTITUTE ASSIGNMENTS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Mull, Rocio	Community Service Aide I	RCCD Police	11/11/2014-06/30/15	\$15.82
Vasquez, Cesar	Computer Technician	Services	11/11/14-01/23/15	\$17.31
MORENO VALLEY				
(None)				
NORCO				
(None)				
RIVERSIDE				
Gonzalez, Cinthya	Educational Advisor	Academic Support	10/16/14-12/12/14	\$25.15

SHORT-TERM POSITIONS

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
DISTRICT				
Estrada, Laura	Registered Nurse II	Health Services Disability Resource	11/19/14-06/30/15	\$37.00
Jackson, Jennica	Interpreter II	Center Disability Resource	10/22/14-06/30/15	\$30.00
Miller, Joshua	Interpreter III	Center	10/22/14-06/30/15	\$35.00
MORENO VALLEY				
Huda, Monica	SI Leader	GCSP/STEM Title III Law Enforcement	11/19/14-06/30/15	\$12.00
Kusy, Kyle	Role Player	Training Programs	11/19/14-06/30/15	\$9.00
RIVERSIDE				
Galvez, Omar	Office Assistant III	Career & Technical Education	11/19/14-06/30/15	\$12.50

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
November 18, 2014  
Page 1 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
<u>DISTRICT FUNDS</u>				
MORENO VALLEY COLLEGE				
Anguiano, Anna I	Student Aide IV	STEM	11/06/14	\$ 12.00
Guerrero Dominguez, Yoena	Student Aide IV	STEM	11/06/14	\$ 12.00
Mwenda, Samantha	Student Aide I	Tutorial Services	10/16/14	\$ 9.25
Torres, Christopher	Student Aide IV	STEM	11/06/14	\$ 12.00
Urrea, Christine	Student Aide IV	STEM	11/06/14	\$ 12.00
Zal, Susana	Student Aide IV	STEM	11/06/14	\$ 12.00
NORCO COLLEGE				
Abdulal, Miami	Student Aide I	EOPS/Care	10/24/14	\$ 9.00
Covarrubias, Isla	Student Aide I	Tutorial Services	10/14/14	\$ 10.00
Kan, Patrick	Student Aide II	Tutorial Services	10/03/14	\$ 10.00
Nafisa, Arian	Student Aide II	Tutorial Services	10/14/14	\$ 10.00
Pulsifer, Donald	Student Aide II	Business, Engineering & Information Technology	10/14/14	\$ 10.00
Wallace, Noah	Student Aide I	Counseling	10/24/14	\$ 9.00
RIVERSIDE CITY COLLEGE				
Coulter, Khallid	Student Aide IV	Academic Support	10/30/14	\$ 12.00
Dechert, Elizabeth	Student Aide I	Performing Arts / Music	10/31/14	\$ 9.00
Gallegos, Carolina	Student Aide II	Upward Bound	10/17/14	\$ 10.00
Kacarab, Michael	Student Aide IV	Academic Support	10/27/14	\$ 12.00
Lu, Hongkai	Student Aide I	International Student Ctr	10/31/14	\$ 9.00
Pate, Riley	Student Aide I	Performing Arts / Music	10/17/14	\$ 9.00
Pereira Basilio, Raul	Student Aide I	International Student Ctr	10/20/14	\$ 9.00
Ramirez, Alexis	Student Aide I	Early Childhood Educ.	10/17/14	\$ 9.00
Rodallegas, Patricia	Student Aide I	Early Childhood Educ.	10/31/14	\$ 9.00
Smith-Williams, Nicholas	Student Aide I	Art Gallery	10/20/14	\$ 9.00
<u>CATEGORICAL FUNDS</u>				
NORCO COLLEGE				
Covarrubias Uribe, Jocelyn	Student Aide I	Library	10/24/14	\$ 9.00
RIVERSIDE CITY COLLEGE				
Adams, Taj	Student Aide I	Kinesiology / Men's Basketball	10/20/14	\$ 9.00
Aguilar, Biridiana	Student Aide II	Academic Support / CAP Program	10/16/14	\$ 10.00

FULL-TIME STUDENTS EMPLOYED PART-TIME AND  
PART-TIME STUDENTS EMPLOYED PART-TIME ON WORK STUDY

Backup Other Personnel  
November 18, 2014  
Page 2 of 2

<u>NAME</u>	<u>POSITION</u>	<u>DEPARTMENT</u>	<u>DATE</u>	<u>RATE</u>
RIVERSIDE CITY COLLEGE (continued)				
Botterell, Samantha	Student Aide I	Performance Riverside / Theatre Strategic Communications and Relations	10/23/14	\$ 9.00
Caldwell, Cassandra	Student Aide II	Art Gallery	10/27/14	\$ 10.00
De La Torre Lomas, Ivy	Student Aide I	Kinesiology / Football	10/28/14	\$ 9.00
Deleon, Jeffrey	Student Aide I	Kinesiology / Women's Basketball	10/23/14	\$ 9.00
Fuqua, Tierra	Student Aide I	Kinesiology / Women's Track	10/16/14	\$ 9.00
Lucero, Laura	Student Aide I	Academic Support / CAP Program	10/16/14	\$ 9.00
Ocampo, Jessica	Student Aide II	Kinesiology / Men's Basketball	10/16/14	\$ 10.00
Parks, Samuel	Student Aide I	Theatre / Performance Riverside	10/16/14	\$ 9.00
Santellan, Veronica	Student Aide I	Honors Program	10/20/14	\$ 9.50
Silva Barraza, Elijio	Student Aide I	Kinesiology / Men's Track	10/23/14	\$ 9.00
Sparks Jr., Lamar	Student Aide I	Kinesiology / Men's Basketball	10/23/14	\$ 9.25
Taylor, William	Student Aide I	Performance Riverside / Theatre	10/16/14	\$ 9.00
Torres, Roberto	Student Aide I	Kinesiology / Men's Track	10/23/14	\$ 9.75
Wiekamp-Huete, Keegan	Student Aide I		10/23/14	\$ 9.25

# Agenda Item (VI-B-1)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-1)
Subject	Purchase Order and Warrant Report – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve/ratify the Purchase Orders and Purchase Order Additions totaling \$1,557,824 and District Warrant Claims totaling \$6,726,922.

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## Background Narrative:

The attached Purchase Order and Warrant Report – All District Resources is submitted to comply with Education Code Sections 81656 and 85231. The Purchase Orders and Purchase Order Additions, totaling \$1,557,824 requested by District staff and issued by the District Business Office have been reviewed to verify that budgeted funds are available in the appropriate categories of expenditure.

District Warrant Claims (numbers 230279 – 231579) totaling \$6,726,922, have been reviewed by the Business Office to verify that monies are available in the appropriate funds for payment of these warrants. These claims also have been reviewed, on a sample basis, by the Riverside County Office of Education through its claim audit process.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

## Attachments:

[11182014\\_Contracts and Purchase Orders Over \\$84,100 Report \(October\)](#)

Report of Purchases-All District Resources  
 Purchases Over \$84,100  
 10/01/14 thru 10/31/14

PO#	Department	Vendor	Description	Amount
C0004764	Business Operations - Norco	West Ed	Grant Support Services	\$ 92,000
P0044506	Information Services	Onx USA LLC	Hardware & Software-WSCA/NASPO Contract	161,743
<u>Additions to Approved/Ratify Purchase Orders of \$84,100 and Over</u>				
C0004098	Human Resources & Diversity	Healthnow Administrative Services	Claims Expense	180,365
			Total	<u>\$ 434,108</u>
<u>All Purchase Orders, Contracts, and Additions for the Period of 10/01/14 - 10/31/14</u>				
			Contracts- C4763 - C4789	\$ 430,764
			Contract Additions- C3959 - C4740	
			Purchase Orders- P44293 - P44549	471,293
			Purchase Order Additions- P42927 - P44286	
			Blanket Purchase Orders- B13328 - B13371	221,659
			Blanket Purchase Order Additions- B12452 - B13213	
			Total	<u>\$ 1,123,716</u>
			Grand Total	<u><u>\$ 1,557,824</u></u>

## Agenda Item (VI-B-2-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-2-a)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees approve the budget transfers as presented.

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### Background Narrative:

The 2014-15 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary transfers among the various accounts and funds of the district.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services

### Attachments:

[11182014\\_Budget Adjustments](#)

## Budget Adjustments November 18, 2014

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Riverside</u>		
R1. Transfer to provide for academic special projects.		
From: VP, Business Services - Salary Savings	Academic FT Administrator	\$ 430
To: Communication Studies	Employee Benefits General Liability and Property	\$ 389 41
R2. Transfer to provide for architectural services and to purchase fixed equipment.		
From: VP, Business Services - Salary Savings	Classified FT Administrator	\$ 17,217
To: Facilities	Remodel	\$ 12,500
	Fixtures and Fixed Equipment	3,945
Instructional Media Center	Fixtures and Fixed Equipment	772
R3. Transfer to provide a departmental operating budget for the new Dean, Institutional Effectiveness.		
From: VP, Business Services	Other Services	\$ 990
To: Dean, Institutional Effectiveness	Supplies	\$ 990
R4. Transfer to purchase repair parts.		
From: Facilities	Other Fees	\$ 150
To: Facilities	Repair Parts	\$ 150



<u>Program</u>	<u>Account</u>	<u>Amount</u>
R5. Transfer to provide for theater production services.		
From: Fine and Performing Arts	Academic Special Project	\$ 18,260
	Employee Benefits	2,313
To: Performing Arts	Periodicals/Magazines	\$ 203
	Theatre Supplies	1,000
	Professional Services	17,869
	Rents and Leases	1,501
R6. Transfer to provide for transportation supplies.		
From: VP, Academic Affairs	Travel	\$ 1,628
To: Physical Science	Transportation Supplies	\$ 1,628
R7. Transfer to provide for student help.		
From: Career and Technical Education	Administrative Contingency	\$ 1,074
To: Career and Technical Education	Short Term Student Help	\$ 1,050
	Employee Benefits	24
R8. Transfer to provide for student help and academic special projects.		
From: English and Media Studies	Temporary Services	\$ 3,110
	Short Term Non Classified	1,541
To: English and Media Studies	Short Term Student Help	\$ 3,000
	Academic Special Project	1,420
	Employee Benefits	190
	General Liability and Property	41

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R9. Transfer to provide for employee benefits.		
From: Academic Support - English	Short Term Student Help	\$ 74
	General Liability and Property	1
To: Academic Support – Math	Employee Benefits	\$ 75
R10. Transfer to reallocate the Early Childhood Studies Learning Center budget.		
From: Early Childhood Studies - Learning Center	Short Term Non Instructional	\$ 8,246
	Short Term Overtime	625
	Employee Benefits	375
	Reference Books	212
	Periodicals and Magazines	127
	Copying and Printing	1,725
	Supplies	1,909
To: VP, Business Services	Other	\$ 13,219
R11. Transfer to provide for repairs.		
From: Tutorial Services	Supplies	\$ 550
To: Tutorial Services	Repairs	\$ 550
R12. Transfer to provide for student help.		
From: Outreach	Employee Benefits	\$ 114
	Supplies	4,146
To: Outreach	Short Term Student Help	\$ 4,112
	Employee Benefits	92
	General Liability and Property	56

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R13. Transfer to realign department budget and purchase the pole vault weather cover.		
From: Athletics	Custodial Supplies	\$ 6,333
	Grounds & Garden Supplies	75
	Short Term Non Instructional	2,441
To: Athletics	Academic Special Project	\$ 2,250
	Employee Benefits	194
	Conferences	200
	Memberships	284
	Rents and Leases	370
	Repairs	1,837
	Computer Software Maint/Lic	1,790
	Other	658
	Equipment	1,266
R14. Transfer to purchase a computer. (Fund 12, Resource 1190)		
From: CalWORKs	Other Services	\$ 1,200
To: CalWORKs	Equipment	\$ 1,200
R15. Transfer to reallocate the Pathways to Excellence grant budget. (Fund 12, Resource 1190)		
From: Pathways to Excellence	Consultants	\$ 15,928
	Architect's Fees	1,120
To: Pathways to Excellence	Academic FT Administrator	\$ 3,594
	Classified FT	344
	Student Help – Instructional	5,725
	Instructional Aides – Hourly	5,255
	Employee Benefits	2,130

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R16. Transfer to reallocate the Song Brown RN Special Program grant budget. (Fund 12, Resource 1190)		
From: Song Brown RN Special Program	Academic Special Project Instructional Supplies	\$ 4,626 13,667
To: Song Brown RN Special Program	Instructional Classified FT Employee Benefits Conferences	\$ 1,013 4,379 12,901
 <u>Norco</u>		
N1. Transfer to provide for food. (Fund 12, Resource 1190)		
From: AB 86 Adult Education	Other Services	\$ 2,000
To: AB 86 Adult Education	Food	\$ 2,000
 N2. Transfer to purchase stationary wall panels.		
From: VP, Business Services	Administrative Contingency	\$ 10,053
To: Building Maintenance	Fixtures & Fixed Equipment	\$ 10,053
 N3. Transfer to provide for a permanent increase in workload.		
From: VP, Business Services	Administrative Contingency	\$ 18,889
To: Grounds Maintenance & Repairs	Classified FT Employee Benefits	\$ 15,513 3,376
 N4. Transfer to purchase a printer.		
From: Dean of Instruction	Supplies	\$ 240
To: Political Science	Equipment	\$ 240

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N5. Transfer to purchase supplies.		
From: VP, Student Services	Administrative Contingency	\$ 915
To: VP, Student Services	Supplies	\$ 915
N6. Transfer to purchase supplies and computers. (Fund 12, Resource 1190)		
From: Upward Bound, Corona High School	Employee Benefits	\$ 6,000
	Conferences	2,000
	Transportation	3,000
	Other Services	1,000
To: Upward Bound, Corona High School	Supplies	\$ 3,000
	Equipment	9,000
N7. Transfer to provide for student help and to purchase a computer. (Fund 12, Resource 1190)		
From: Student Success & Support	Other Services	\$ 5,980
To: Student Success & Support	Student Help – Non-Instr	\$ 5,000
	Employee Benefits	115
	Equipment	865
N8. Transfer to provide for supplies, repairs, and other services.		
From: Grounds, Maintenance & Repairs	Short-Term Temporary	\$ 2,248
	Employee Benefits	17
	Fixtures & Fixed Equipment	1,750
Custodial Services	Short-Term Temporary	5,642
	Employee Benefits	214
Building Maintenance	Remodel Project	1,400
	Equipment	1,901
To: Building Maintenance	Supplies	\$ 186
	Custodial Supplies	4,000
	Other Services	388
Grounds, Maintenance & Repairs	Repairs	3,100
	Other Services	2,544
Hazardous Materials	Other Services	2,954

<u>Program</u>	<u>Account</u>	<u>Amount</u>
<u>Moreno Valley</u>		
M1. Transfer to purchase a computer hard drive.		
From: VP, Business Services	Comp Software Maint/Lic	\$ 1,500
To: VP, Business Services	Equipment	\$ 1,500
M2. Transfer to replace a water heater.		
From: Facilities	Repairs	\$ 1,984
To: Facilities	Fixtures & Fixed Equipment	\$ 1,984
M3. Transfer to provide for a workload increase for a classified employee.		
From: Academic Affairs	Administrative Contingency	\$ 7,144
To: Career & Technical Education	Classified Perm PT	\$ 5,132
	Employee Benefits	2,012
M4. Transfer to reallocate the Song Brown PA Program grant budget. (Fund 12, Resource 1190)		
From: Song Brown PA Base	Academic Special Project	\$ 22,154
	Employee Benefits	2,806
To: Song Brown PA Base	Food	\$ 142
	Periodicals/Magazines	4,169
	Professional Services	11,207
	Repairs	9,442
M5. Transfer to provide for memberships.		
From: Admissions & Records	Supplies	\$ 200
To: Admissions & Records	Memberships	\$ 200

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M6. Transfer to provide for classified overtime. (Fund 12, Resource 1190)		
From: Foster Youth Support Services	Other Services	\$ 276
To: Foster Youth Support Services	Classified Overtime Employee Benefits	\$ 250 26
M7. Transfer to purchase supplies. (Fund 12, Resource 1190)		
From: Student Services	Student Financial Grants	\$ 1,400
To: Student Services	Supplies	\$ 1,400
M8. Transfer to provide for travel. (Fund 12, Resource 1190)		
From: DSP&S	Copying and Printing	\$ 200
To: DSP&S	Conferences	\$ 200
<u>District Office and District Support Services</u>		
D1. Transfer to purchase computers.		
From: Grants	Periodicals/Magazines	\$ 266
To: Grants	Equipment	\$ 266
D2. Transfer to provide for instructional supplies. (Fund 11, Resource 1170)		
From: Customized Training Solutions	Comp Software Maint/Lic	\$ 5,000
To: Customized Training Solutions	Instructional Supplies	\$ 5,000
D3. Transfer to provide for Lesson Locker project supplies. (Fund 12, Resource 1190)		
From: CTE	Equipment	\$ 5,400
To: CTE	Office Supplies	\$ 5,400

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D4. Transfer to purchase office equipment. (Fund 12, Resource 1190)		
From: TriTech	Consultants	\$ 562
To: TriTech	Equipment	\$ 562
D5. Transfer to provide for differential pay.		
From: Community Education	Class Schedule Printing	\$ 5,630
To: Community Education	Classified FT	\$ 4,573
	Employee Benefits	995
	General Liability and Property	62
D6. Transfer to purchase computers. (Fund 12, Resource 1190)		
From: Center for Int'l Trade Development	Postage	\$ 558
	Mileage	1,500
	Conferences	1,500
To: Center for Int'l Trade Development	Equipment	\$ 3,558
D7. Transfer to purchase office supplies.		
From: Business & Financial Services	Equipment	\$ 112
To: Accounting	Office Supplies	\$ 112
D8. Transfer to provide for the technology infrastructure projects in Information Services.		
From: Information Services	Equipment	\$ 211,600
To: Information Services	Telephone	\$ 15,600
	Professional Services	85,000
	Conferences	39,000
	Comp Software Maint/Lic	72,000



<u>Program</u>	<u>Account</u>	<u>Amount</u>
D9. Transfer to provide for payroll fixed charges.		
From: CTE	Classified FT	\$ 512
To: CTE	Employee Benefits	\$ 512
D10. Transfer to reallocate the Sector Navigator grant budget. (Fund 12, Resource 1190)		
From: Economic Development	Administrative Contingency	\$ 167,684
To: Economic Development	Classified FT Administrator	\$ 78,603
	Classified FT	11,622
	Short-Term Temporary	24,500
	Employee Benefits	41,410
	Subscriptions	10,000
	General Liability and Property	1,549
D11. Transfer to provide for an extended warranty and dry cleaning. (Fund 12, Resource 1050)		
From: Safety & Police	Equipment	\$ 750
	Repair Parts	802
To: Safety & Police	Repairs	\$ 750
	Laundry and Cleaning	802
D12. Transfer to purchase a ballistic vest.		
From: Safety & Police	Repairs	\$ 190
To: Safety & Police	Equipment	\$ 190
D13. Transfer to purchase, transport, and equip two police units.		
From: Safety & Police	Supplies	\$ 37,910
To: Safety & Police	Repairs	\$ 15,580
	Other Services	2,350
	Equipment	19,980

<u>Program</u>	<u>Account</u>	<u>Amount</u>
D14. Transfer to provide for differential pay. (Fund 61, Resource 6100)		
From: Human Resources & Diversity	Consultants	\$ 3,507
To: Human Resources & Diversity	Classified FT Employee Benefits	\$ 2,880 627
D15. Transfer to purchase reference books. (Fund 11, Resource 1170)		
From: Customized Training Solutions	Comp SoftwareMaint/Lic	\$ 300
To: Customized Training Solutions	Reference Books	\$ 300

## Agenda Item (VI-B-3-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-a)
Subject	Resolution No. 22-14/15 – 2014-2015 Cooperative Agencies Resources for Education (CARE)
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$6,785 to the budget.

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### Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2014-2015 Cooperative Agencies Resources for Education (CARE) in the amount of \$6,785 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$3,881, Norco College - \$985, and Moreno Valley College - \$1,919. The funds will be used for direct student aid.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Paul Parnell, President, Norco College  
Sandra Mayo, President, Moreno Valley College  
Ed Bush, Vice President, Student Services  
Monica Green-Cochrane, Vice President, Student Services  
Eugenia Vincent, Vice President, Student Services (Acting)

### Attachments:

[11182014\\_Resolution No. 22-14/15 – Cooperative Agencies Resources for Education](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 22-14/15

2014-2015 Cooperative Agencies Resources for Education (CARE)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$6,785 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**INCOME & EXPENDITURES - BUDGET AMENDMENT**  
 Resolution No. 22-14/15  
 2014-2015 Cooperative Agencies Resources for Education (CARE)

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0061	8629	3,881 00	REVENUE
12	E00	1190	0	0000	0061	8629	985 00	↓
12	F00	1190	0	0000	0061	8629	1,919 00	↓
								EXPENDITURES
12	DZF	1190	0	7321	0061	7640	3,881 00	Book Grants
12	EZF	1190	0	7321	0061	7650	985 00	Meal Grants
12	FZF	1190	0	7321	0061	7620	1,919 00	Student Financial Grants
							6,785 00	TOTAL REVENUE
							6,785 00	TOTAL EXPENDITURES

## Agenda Item (VI-B-3-b)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-b)
Subject	Resolution No. 23-14/15 – 2014-2015 Active Minds
College/District	Moreno Valley
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$10,000 to the budget.

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### Background Narrative:

The Riverside Community College District's Moreno Valley College has received funding for the 2014-2015 Active Minds program in the amount of \$10,000 from the Riverside County Department of Mental Health. The funds will be used for travel and supplies.

Prepared By: Sandra Mayo, President, Moreno Valley College  
Eugenia Vincent, Vice President, Student Services (Acting)

### Attachments:

[11182014\\_Resolution No.23-14/15 – Active Minds](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 23-14/15

2014-2015 Active Minds

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$10,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 23-14/15  
 2014-2015 Active Minds

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	F00	1190	0	0000	0185	8659	10,000 00	REVENUE
								EXPENDITURES
12	FZC	1190	0	6301	0185	4590	2,000 00	Supplies
12	FZC	1190	0	6301	0185	5219	6,000 00	Other Travel
12	FZC	1190	0	6301	0185	5220	2,000 00	Conferences
							10,000 00	TOTAL REVENUE
							10,000 00	TOTAL EXPENDITURES



## Agenda Item (VI-B-3-c)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-c)
Subject	Resolution No. 24-14/15 – 2014-2015 Disabled Students Programs and Services (DSPS)
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$896,912 to the budget.

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### Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2014-2015 Disabled Students Programs and Services (DSPS) in the amount of \$896,912 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$620,274, Norco College - \$93,836, and Moreno Valley College - \$182,802. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Paul Parnell, President, Norco College  
Sandra Mayo, President, Moreno Valley College  
Ed Bush, Vice President, Student Services  
Monica Green-Cochrane, Vice President, Student Services  
Eugenia Vincent, Vice President, Student Services (Acting)

### Attachments:

[11182014\\_Resolution No.24-14/15 – Disabled Students Programs and Services](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 24-14/15

2014-2015 Disabled Students Programs and Services (DSPS)

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$896,912 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

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Clerk or Authorized Agent

**RIVERSIDE COMMUNITY COLLEGE DISTRICT**  
**INCOME & EXPENDITURES - BUDGET AMENDMENT**  
Resolution No. 24-14/15  
2014-2015 Disabled Students Programs and Services (DSPS)

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0180	8621	620,274 00	REVENUE
12	E00	1190	0	0000	0180	8621	93,836 00	↓
12	F00	1190	0	0000	0180	8621	182,802 00	↓
								EXPENDITURES
12	DZP	1190	0	6420	0180	2119	37,042 00	Classified FT
12	DZP	1190	0	6420	0180	3220	4,360 00	Employee Benefits
12	DZP	1190	0	6420	0180	3320	2,297 00	↓
12	DZP	1190	0	6420	0180	3325	537 00	↓
12	DZP	1190	0	6420	0180	3520	19 00	↓
12	DZP	1190	0	6420	0180	3620	848 00	↓
12	DZP	1190	0	6420	0180	3420	10,034 00	↓
12	DZP	1190	0	6420	0180	1219	90,610 00	Acad FT Non-Instructional
12	DZP	1190	0	6420	0180	3130	8,046 00	Employee Benefits
12	DZP	1190	0	6420	0180	3335	1,314 00	↓
12	DZP	1190	0	6420	0180	3530	45 00	↓
12	DZP	1190	0	6420	0180	3630	2,075 00	↓
12	DZP	1190	0	6420	0180	3430	25,086 00	↓
12	DZP	1190	0	0809	0180	2440	36,000 00	Classified OT, Instructional
12	DZP	1190	0	0809	0180	3310	2,232 00	Employee Benefits
12	DZP	1190	0	0809	0180	3315	522 00	↓
12	DZP	1190	0	0809	0180	3510	18 00	↓
12	DZP	1190	0	0809	0180	3610	824 00	↓
12	DZP	1190	0	6420	0180	2331	20,000 00	Student Help Non-Instruct
12	DZP	1190	0	6420	0180	3620	458 00	Employee Benefits
12	DZP	1190	0	4930	2180	2430	20,000 00	Student Help Instructional
12	DZP	1190	0	4930	2180	3610	458 00	Employee Benefits
12	DZP	1190	0	6420	0180	4555	16,000 00	Copying/Printing
12	DZP	1190	0	6420	0180	4590	16,376 00	Office and Other Supplies
12	DZP	1190	0	6420	0180	5220	16,000 00	Conferences
12	DZP	1190	0	6420	0180	5649	16,000 00	Comp Software Maint/Lic
12	DZP	1190	0	0809	0180	2449	175,000 00	Instructional Aides Hrly
12	DZP	1190	0	0809	0180	3315	2,538 00	Employee Benefits
12	DZP	1190	0	0809	0180	3510	88 00	↓
12	DZP	1190	0	0809	0180	3610	4,008 00	↓
12	DZP	1190	0	0809	0180	5890	40,000 00	Captioning
12	DZP	1190	0	0809	0180	2210	49,598 00	Instructional Aides Reg FT

12	DZP	1190	0	0809	0180	3210	5,838	00	Employee Benefits
12	DZP	1190	0	0809	0180	3310	3,075	00	
12	DZP	1190	0	0809	0180	3315	719	00	
12	DZP	1190	0	0809	0180	3510	25	00	
12	DZP	1190	0	0809	0180	3610	1,136	00	
12	DZP	1190	0	0809	0180	3410	11,048	00	↓
12	EZP	1190	0	809	0180	2210	37,656	00	Instructional Aides Reg FT
12	EZP	1190	0	809	0180	3210	4,432	00	Employee Benefits
12	EZP	1190	0	809	0180	3310	2,335	00	
12	EZP	1190	0	809	0180	3315	546	00	
12	EZP	1190	0	809	0180	3410	10,863	00	
12	EZP	1190	0	809	0180	3510	19	00	
12	EZP	1190	0	809	0180	3610	862	00	↓
12	EZP	1190	0	6420	0180	5890	37,123	00	Live Captioning
12	FZP	1190	0	6420	0180	5899	182,802	00	Administrative Contingency
							896,912	00	TOTAL REVENUE
							896,912	00	TOTAL EXPENDITURES

## Agenda Item (VI-B-3-d)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-d)
Subject	Resolution No. 25-14/15 – 2014-2015 Student Activities Office
College/District	Moreno Valley
Funding	General Funds
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$15,000 to the budget.

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### Background Narrative:

The Riverside Community College District, Moreno Valley College has received additional funding for the Student Activities Office in the amount of \$15,000 from the Associated Students of Moreno Valley College. The funds will be used to provide for student employee salaries and benefits.

Prepared By: Sandra Mayo, President, Moreno Valley College  
Eugenia Vincent, Vice President, Student Services (Acting)

### Attachments:

[11182014\\_Resolution No.25-14/15 – MVC Student Activities Office](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 25-14/15

2014-2015 Moreno Valley College Student Activities Office

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$15,000 is assured to said District, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 25-14/15  
 2014-2015 Moreno Valley College Student Activities Office

Year	County	District	Date	Fund
15	33	07	11/18/2014	11

Fund	School	Resource	PY	Goal	Func	Object	Amount		Object Code Description
11	F00	1000	0	0000	0000	8820	15,000	00	REVENUE
									EXPENDITURES
11	FZK	1000	0	6960	0000	2331	14,474	00	Student Help Non-Instruct
11	FZK	1000	0	6960	0000	3620	331	00	Employee Benefits
11	FZK	1000	0	6960	0000	5421	195	00	GL&P
							15,000	00	TOTAL INCOME
							15,000	00	TOTAL EXPENDITURES

## Agenda Item (VI-B-3-e)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-e)
Subject	Resolution No. 26-14/15 – 2014-2015 Student Equity Program
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$1,701,741 to the budget.

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### Background Narrative:

The Riverside Community College District's colleges have received funding for the 2014-2015 Student Equity Program in the amount of \$1,701,741 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Riverside City College - \$923,143, Norco College - \$324,935, and Moreno Valley College - \$453,663. The funds will be used for salaries, benefits, and other operational expenses of the program.

Prepared By: Wolde-Ab Isaac, Interim President, Riverside  
Paul Parnell, President, Norco College  
Sandra Mayo, President, Moreno Valley College  
Ed Bush, Vice President, Student Services  
Monica Green-Cochrane, Vice President, Student Services  
Eugenia Vincent, Vice President, Student Services (Acting)

### Attachments:

[11182014\\_Resolution No.26-14/15 – Student Equity Program](#)



RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 26-14/15

2014-2015 Student Equity Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$1,701,741 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
INCOME & EXPENDITURES - BUDGET AMENDMENT  
Resolution No. 26-14/15  
2014-2015 Student Equity Program

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	D00	1190	0	0000	0081	8659	923,143 00	REVENUE
12	E00	1190	0	0000	0081	8659	324,935 00	↓
12	F00	1190	0	0000	0081	8659	453,663 00	↓
								EXPENDITURES
12	DZA	1190	0	6450	0081	1218	199,622 00	Academic FT Administrator
12	DZA	1190	0	6450	0081	3130	17,726 00	Employee Benefits
12	DZA	1190	0	6450	0081	3335	2,895 00	↓
12	DZA	1190	0	6450	0081	3530	100 00	↓
12	DZA	1190	0	6450	0081	3630	4,571 00	↓
12	DZA	1190	0	6450	0081	3430	25,086 00	↓
12	DZA	1190	0	4999	0081	1333	66,567 00	Acad PT Teaching Spring
12	DZA	1190	0	4999	0081	3110	5,911 00	Employee Benefits
12	DZA	1190	0	4999	0081	3315	965 00	↓
12	DZA	1190	0	4999	0081	3510	33 00	↓
12	DZA	1190	0	4999	0081	3610	1,524 00	↓
12	DZA	1190	0	6450	0081	2119	254,526 00	Classified FT
12	DZA	1190	0	6450	0081	3220	29,960 00	Employee Benefits
12	DZA	1190	0	6450	0081	3320	15,781 00	↓
12	DZA	1190	0	6450	0081	3325	3,691 00	↓
12	DZA	1190	0	6450	0081	3520	127 00	↓
12	DZA	1190	0	6450	0081	3620	5,829 00	↓
12	DZA	1190	0	6450	0081	3420	25,086 00	↓
12	DZA	1190	0	6450	0081	2339	40,952 00	Classified PT Hrly As Needed
12	DZA	1190	0	6450	0081	3325	594 00	Employee Benefits
12	DZA	1190	0	6450	0081	3520	20 00	↓
12	DZA	1190	0	6450	0081	3620	938 00	↓
12	DZA	1190	0	6450	0081	2331	43,500 00	Student Help Non-Instruct
12	DZA	1190	0	6450	0081	3620	996 00	Employee Benefits
12	DZA	1190	0	6450	0081	1490	62,128 00	Academic FT Administrator
12	DZA	1190	0	6450	0081	3130	5,517 00	Employee Benefits
12	DZA	1190	0	6450	0081	3335	901 00	↓
12	DZA	1190	0	6450	0081	3530	31 00	↓
12	DZA	1190	0	6450	0081	3630	1,423 00	↓
12	DZA	1190	0	6450	0081	5110	25,000 00	Consultants
12	DZA	1190	0	6450	0081	5120	25,000 00	Lecturers
12	DZA	1190	0	6450	0081	5219	16,000 00	Other Travel

12	DZA	1190	0	6450	0081	5220	16,000	00	Conferences
12	DZA	1190	0	4999	0081	4320	24,143	00	Instructional Supplies
12	EZG	1190	0	6452	0081	1218	81,989	00	Acad FT Administrator
12	EZG	1190	0	6452	0081	1490	25,000	00	Acad Special Project
12	EZG	1190	0	6452	0081	2119	55,813	00	Classified FT
12	EZG	1190	0	6452	0081	2331	18,680	00	Student Help Non-Instruct
12	EZG	1190	0	6452	0081	3130	9,501	00	Employee Benefits
12	EZG	1190	0	6452	0081	3220	6,570	00	
12	EZG	1190	0	6452	0081	3320	3,460	00	
12	EZG	1190	0	6452	0081	3325	809	00	
12	EZG	1190	0	6452	0081	3335	1,552	00	
12	EZG	1190	0	6452	0081	3420	25,086	00	
12	EZG	1190	0	6452	0081	3430	25,086	00	
12	EZG	1190	0	6452	0081	3520	28	00	
12	EZG	1190	0	6452	0081	3530	54	00	
12	EZG	1190	0	6452	0081	3620	1,706	00	
12	EZG	1190	0	6452	0081	3630	2,451	00	▼
12	EZG	1190	0	6452	0081	4320	11,331	00	Instructional Supplies
12	EZG	1190	0	6452	0081	4710	5,000	00	Food
12	EZG	1190	0	6452	0081	5110	16,194	00	Consultants
12	EZG	1190	0	6452	0081	5120	3,000	00	Lecturers
12	EZG	1190	0	6452	0081	5220	21,625	00	Conferences
12	EZG	1190	0	6452	0081	5649	10,000	00	Comp Software Maint/Lic
12	FZA	1190	0	6450	0081	5899	453,663	00	Administrative Contingency
							1,701,741	00	TOTAL REVENUE
							1,701,741	00	TOTAL EXPENDITURES

## Agenda Item (VI-B-3-f)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-3-f)
Subject	Resolution No. 27-14/15 – 2014-2015 Procurement Assistance Center (PAC) – Program Income
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	It is recommended that the Board of Trustees approve adding the revenue and expenditures of \$1,000 to the budget.

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### Background Narrative:

The Riverside Community College District has received funding for the 2014–15 fiscal year in the amount of \$1,000 to support the Procurement Assistance Center (PAC) – Program Income. The funding will be utilized for food and supplies of the program.

Prepared By: Robin Steinback, Interim Vice Chancellor, Ed. Svcs., Workforce Dev. and Planning  
John Tilquist, Dean, Economic Development

### Attachments:

[11182014\\_Resolution No. 27-14/15 – Procurement Assistance Center \(PAC\) – Program Income](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 27-14/15

2014-2015 Procurement Assistance Center (PAC) – Program Income

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$1,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 18, 2014.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT

Resolution No. 27-14/15

2014-2015 Procurement Assistance Center (PAC) - Program Income

Year	County	District	Date	Fund
15	33	07	11/18/2014	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	A00	1190	0	0000	0146	8890	1,000 00	REVENUE
								EXPENDITURES
12	AXD	1190	0	7012	0146	4590	500 00	Office and Other Supplies
12	AXD	1190	0	7012	0146	4710	500 00	Food
							1,000 00	TOTAL INCOME
							1,000 00	TOTAL EXPENDITURES

## Agenda Item (VI-B-5-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-5-a)
Subject	Bid Award for the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18
College/District	Riverside
Funding	Measure C
Recommended Action	It is recommended that the Board of Trustees award the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18, for the total bid amount of \$14,873,438 to the contractors listed on the attached.

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### Background Narrative:

On October 16, 2014, the District received bids in response to an Invitation for Bid solicitation for the Riverside City College Student Services and Administration Building – Bid Categories 01 through 18. The project consists of the demolition of a portion of existing parking lot B; construction of a new 50,000 square foot steel frame, two story structure; and associated site work. The new building will include a Welcome Center, Veterans Resource Center, Testing Rooms, Assembly/Lecture Hall and a Counseling Resource Center. See the attached Lowest Responsive and Responsible Bidders summary and the related detailed Bid Results list.

References for all listed Contractors were checked by District Staff and found to be satisfactory.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Laurens Thurman, District Consultant  
Majd Askar, Purchasing Manager

### Attachments:

[11182014\\_ Lowest Responsive and Responsible Bidders Summary](#)



**Bid Results**  
**Riverside City College Student Services and Administration Building**  
**Bid Opening: October 16, 2014**

<b>Bid Category # 01 - General Construction</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Inland Building Construction Co.	San Bernardino	\$ 748,600	
Inland Empire Architectural Specialties, Inc.	Riverside	\$ 820,341	
ISEC, Inc.	Cypress	\$ 844,968	
Angeles Contractor, Inc.	Buena Park	\$ 990,000	
<b>Bid Category #02 - Earthwork, Grading and Paving</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Angeles Contractor, Inc.	Buena Park	\$ 512,000	
Triangle Enterprises, Inc.	Sun Valley	\$ 545,900	
McKenna General Engineering, Inc.	Corona	\$ 735,000	
Salsbury Engineering, Inc.	Anaheim	\$ 892,860	
Fata Construction & Development	Riverside	\$ 1,473,107	
<b>Bid Category #03 - Concrete</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
CLS Constructors	Grand Terrace	\$ 1,450,000	**Withdraw Bid**
K.A.R. Construction Inc.	Ontario	\$ 1,927,000	
Bravo Concrete Construction Services, Inc.	Riverside	\$ 2,105,000	
Inland Building Construction Companies, Inc.	San Bernardino	\$ 2,247,000	
RJ Daum Construction Company	Garden Grove	\$ 2,632,018	
<b>Bid Category #04 - Doors, Frames &amp; Hardware</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Whitehead Construction	Riverside	\$ 246,000	
Construction Hardware	Pomona	\$ 252,315	
Star Hardware	Rancho Cucamonga	\$ 259,900	
Montgomery Hardware	Rancho Cucamonga	\$ 264,710	
Design Hardware	Los Angeles	\$ 291,091	
Inland Building Construction Co.	San Bernardino	\$ 293,800	
<b>Bid Category #05 - Structural Steel</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
T&M Manufacturing	Tremonton, UT	\$ 1,699,017	
Columbia Steel	Rialto	\$ 1,756,258	
Anderson Charnesky Structural Steel, Inc.	Beaumont	\$ 1,848,000	
Volcan Steel Company	Bloomington	\$ 1,888,088	
McMahon Steel Company, Inc.	Chula Vista	\$ 2,127,940	
RND Contractors, Inc.		\$ 2,510,379	
<b>Bid Category #06 - Casework</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Fremont Millwork	Klamath Falls, OR	\$ 285,550	
K&Z Cabinets Co., Inc.	Ontario	\$ 295,170	
Stolo Cabinets Inc.	Brea	\$ 296,200	



**Bid Results**  
**Riverside City College Student Services and Administration Building**  
**Bid Opening: October 16, 2014**

<b>Bid Category #07 - Roofing and Sheet Metal</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Letner Roofing Co.	Orange	\$ 555,000	
Best Contracting Services	Gardena	\$ 643,690	
Don Luginbill Roofing Inc.	Mentone	\$ 724,904	
<b>Bid Category #08 - Aluminum Storefront and Glazing</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Corona Aluminum Co.	Riverside	\$ 750,000	
Huntington Glazing	Los Angeles	\$ 764,500	
Perfection Glass	Lake Elsinore	\$ 850,000	
<b>Bid Category #09 - Drywall, Lath, Plaster, and Metal Stud</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Caston, Inc.	San Bernardino	\$ 1,885,585	
Sierra Lathing Company, Inc.	Rialto	\$ 2,321,250	
Church and Larsen, Inc.	Irwindale	\$ 2,375,000	
<b>Bid Category #10 - Ceramic Tile</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Inland Pacific Tile	San Bernardino	\$ 214,500	
Continental Marble and Tile Company	Corona	\$ 271,305	
Premier Tile & Marble	Gardena	\$ 345,517	
<b>Bid Category #11 - Acoustical Ceilings</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Southcoast Acoustical Interiors, Inc.	Fontana	\$ 189,050	
Preferred Ceiling, Inc.	Brea	\$ 193,500	
Elljay Acoustics, Inc.	Placentia	\$ 197,647	
CG Acoustics	Canyon Lake	\$ 214,440	
Excel Acoustics	Corona	\$ 233,447	
<b>Bid Category #12 - Flooring</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Continental Flooring Inc.	Rancho Cucamonga	\$ 193,721	
ProSpectra Contract Flooring	San Diego	\$ 210,270	
Donald M Hoover Company	Fontana	\$ 216,490	
Raccardi Floor Covering, Inc.	Ontario	\$ 247,500	
Smith Floors Installations	Riverside	\$ 250,350	
<b>Bid Category #13 - Painting</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Streamline Painting	Moreno Valley	\$ 148,850	
CTG Construction Inc.	Wilmington	\$ 157,000	
A.J. Fistes Corporation	Long Beach	\$ 158,277	
ISR Painting & Wallcovering Inc.	Norwalk	\$ 168,262	
Triumph Painting	Riverside	\$ 184,800	
Borbon, Inc.	Buena Park	\$ 197,495	
Prime Painting Contractors		\$ 246,000	

**Bid Results**  
**Riverside City College Student Services and Administration Building**  
**Bid Opening: October 16, 2014**

<b>Bid Category #14 - Plumbing</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Pro-Craft Construction Inc.	Redlands	\$ 665,665	
Verne's Plumbing Inc.	Buena Park	\$ 690,900	
J.M. Farnan & Company, Inc.	La Verne	\$ 700,000	
City Commercial Plumbing	Van Nuys	\$ 723,400	
H.L. Moe Co., Inc.	Glendale	\$ 928,905	
<b>Bid Category #15 - HVAC</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
West-Tech Mechanical Inc.	Montclair	\$ 1,149,950	<b>**Withdraw Bid**</b>
Sheldon Mechanical Corp.	Santa Clarita	\$ 1,239,500	
Liberty Climate Control Inc.	South El Monte	\$ 1,279,000	
Couts Heating & Cooling, Inc.	Corona	\$ 1,334,700	
AP Construction Group	Van Nuys	\$ 1,379,000	
Air-Ex Air Conditioning, Inc.	Pomona	\$ 1,434,875	
ACH Mechanical Contractors	Redlands	\$ 1,455,000	
RAN Enterprises, Inc.	Huntington Beach	\$ 1,480,000	
Circulating air, Inc.	North Hollywood	\$ 1,484,000	
Allison Mechanical, Inc.	Redlands	\$ 1,545,940	
<b>Bid Category #16 - Electrical</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Daniel's Electrical Construction Co., Inc.	Fontana	\$ 3,256,000	
R.I.S. Electrical Contractors, Inc.	Riverside	\$ 3,442,000	
International Line Builders, Inc.	Riverside	\$ 3,474,000	
Conti Corporation	Signal Hill	\$ 3,657,000	
Elecnor Belco Electric, Inc.	Chino	\$ 3,716,900	
Comet Electric	Chatsworth	\$ 3,995,865	
Performance Electric	Apple Valley	\$ 4,171,808	
Mel Smith electric, Inc.	Stanton	\$ 4,750,000	
<b>Bid Category #17 – Landscape and Irrigation</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
Marina Landscape, Inc.	Anaheim	\$ 183,000	<b>**Non-Responsive**</b>
Southern California Landscape, Inc.	Fontana	\$ 194,400	
Pierre Landscaping	Irwindale	\$ 251,368	
<b>Bid Category #18 - Fire Protection</b>			
<b>Prime Contractor</b>	<b>Location</b>	<b>Total Bid Amount</b>	
First Responder Fire Protection, Corp.	Simi Valley	\$ 163,000	
Darrt Engineering	San Bernardino	\$ 173,031	
Bradshaw Engineering Corporation	Santee	\$ 197,200	
Cosco Fire Protection	Brea	\$ 224,000	

**Lowest Responsive and Responsible Bidders  
 Riverside City College Student Services and Administration Building  
 Bid Categories 01 through 18**

<u>Trade Category</u>	<u>Contractor</u>	<u>Business Location</u>	<u>Total Bid Amount</u>
01 –General Construction	Inland Building Construction Co.	San Bernardino	\$ 748,600
02 –Earthwork, Grading and Paving	Angeles Contractor, Inc.	Buena Park	512,000
03 –Concrete	K.A.R. Construction Inc.	Ontario	1,927,000
04 –Doors, Frames & Hardware	Whitehead Construction	Riverside	246,000
05 –Structural Steel	T&M Manufacturing	Tremonton, UT	1,699,017
06 –Casework	Fremont Millwork	Klamath Falls, OR	285,550
07 –Roofing and Sheet Metal	Letner Roofing Co.	Orange	555,000
08 –Aluminum Storefront and Glazing	Corona Aluminum Co.	Riverside	750,000
09 –Drywall, Lath, Plaster, and Metal Stud	Caston, Inc.	San Bernardino	1,885,585
10 –Ceramic Tile	Inland Pacific Tile	San Bernardino	214,500
11 –Acoustical Ceilings	Southcoast Acoustical Interiors, Inc.	Fontana	189,050
12 –Flooring	Continental Flooring Inc.	Rancho Cucamonga	193,721
13 –Painting	Streamline Painting	Moreno Valley	148,850
14 –Plumbing	Pro-Craft Construction Inc.	Redlands	665,665
15 –HVAC	Sheldon Mechanical Corp.	Santa Clarita	1,239,500
16 –Electrical	Daniel’s Electrical Construction Co., Inc.	Fontana	3,256,000
17 –Landscape and Irrigation	Southern California Landscape, Inc.	Fontana	194,400
18 –Fire Protection	First Responder Fire Protection, Inc.	Simi Valley	<u>163,000</u>
		<b>Total</b>	<b><u>\$ 14,873,438</u></b>

## Agenda Item (VI-B-6-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-6-a)
Subject	Contracts and Agreements Report Less than \$84,100 – All District Resources
College/District	District
Funding	Various Resources
Recommended Action	It is recommended that the Board of Trustees ratify contracts totaling \$430,764 for the period of October 1, 2014 through October 31, 2014.

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### Background Narrative:

On September 11, 2007, the Board of Trustees authorized delegating authority to the Chancellor to enter into contractual agreements and the expenditure of funds pursuant to the Public Contract Code Section 20650 threshold, currently set at \$84,100. The attached listing of contracts and agreements under \$84,100 requested by college and District staff has been reviewed and verified that budgeted funds are available in the appropriate categories of expenditure. The contracts and agreements have been executed pursuant to the Board's delegation of authority and are presented on this agenda for ratification.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Purchasing Manager

### Attachments:

[11182014\\_Contracts and Agreements Less than \\$84,100 Report \(October\)](#)

Contracts and Agreements Report-All District Resources  
\$84,100 and Under  
10/01/14 thru 10/31/14

PO#	Department	Vendor	Location	Description	Amount
C0004763	Production Printing	Konica Minolta Business Solutions	San Bernardino	Maintenance Agreement	\$ 40,643
C0004765	Community & Economic Development	Time Structures Inc	Sacramento	Consultants	8,354
C0004766	Learning Resource Center	Reliable Office Solutions	Riverside	Repairs - Service	360
C0004767	Dean of Instruction - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	466
C0004768	Learning Resource Center	Omnimusic	Port Washington, NY	Music License	1,500
C0004769	Chemistry	Sharp Electronics Corp.	Pasadena	Repairs - Service	504
C0004770	Life Sciences	Sharp Electronics Corp.	Pasadena	Repairs - Service	687
C0004771	Mathematics	Sharp Electronics Corp.	Pasadena	Repairs - Service	1,485
C0004772	Physical Science	Sharp Electronics Corp.	Pasadena	Repairs - Service	657
C0004773	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	492
C0004774	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	3,636
C0004775	Facilities - Moreno Valley	Orkin, Inc.	Atlanta, GA	Pest Control Services	1,320
C0004776	Admissions & Records	Reliable Office Solutions	Riverside	Rents and Leases	1,180
C0004777	Chancellor's Office	RichGrossSolutions, Inc	Hot Springs, SD	Consultants	21,000
C0004778	Matriculation	Ellucian Inc	Chicago, IL	Computer Software Maint/Lic	70,590
C0004779	Learning Resource Center - Moreno Valley	CBE Office Solutions	Irvine	Repairs - Service	466
C0004780	Customized Solutions	Quest Consulting & Training Corporation	Pacific Palisades	Grant / Contract Sub Agreements	20,001
C0004781	Career and Technical Ed - Moreno Valley	Troidl, John J	Davis	Consultants	20,000
C0004782	Risk Management	Diversified Systems Integration	Riverside	Security Camera Repairs	10,712
C0004783	Community & Economic Development	Espino, Ydolina M	Rancho Cucamonga	Consultants	9,450
C0004784	Community & Economic Development	Hong Kong Trade Development Council	Wanchai, Hong Kong	Exhibition Services	18,994
C0004785	Library	Innovative Interfaces, Inc.	Emeryville	Computer Software Maint/Lic	45,072
C0004786	Customized Solutions	Cerritos College	Norwalk	Grant / Contract Sub Agreements	15,000
C0004787	Information Services	Onx USA LLC	Mayfield Heights, OH	Professional Services	4,200
C0004788	Information Services	Collegenet, Inc.	Portland, OR	25Live System Upgrade	70,105
C0004789	Institutional Effectiveness	Nuventive LLC	Pittsburgh, PA	Professional Services	35,600
N/A	Information Services	XAP Corporation	Culver City	eTranscript CA System	No Cost
N/A	Nursing	Riverside Free Clinic	Riverside	Clinical Facility	No Cost
N/A	Early Childhood Education	Chabot-Las Positas CC	Livermore	Mentor Program	No Cost
N/A	Accounting Services	Chancellor of the California Community Colleges	Sacramento	COTOP Collections Services	No Cost
N/A	Health Services	California Mental health Services Authority	Sacramento	Assignment of Rights for Work Developed	No Cost
N/A	Student Employment	Music Changing Lives	Redlands	Off Campus Location for FWS Students to Work	No Cost
N/A	Dental Hygiene	Feather, Andrea	Chino Hills	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Mardirossian, Armen	Chino Hills	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Pulsipher, Allen	Murrieta	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Dental Care of Corona	Corona	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Harris, Mark	Riverside	Clinical Rotation Site	No Cost
N/A	Dental Hygiene	Middleton, Gerald	Riverside	Clinical Rotation Site	No Cost
N/A	Diversity & HR	HCC Life Insurance Company	Kennesaw, GA	HIPAA Standards for Privacy	No Cost
N/A	Diversity & HR	HCC Life Insurance Company	Kennesaw, GA	Stop Loss Insurance Application	No Cost
N/A	Customized Solutions	Cryoquip, LLC	Murrieta	Training Services	No Cost
N/A	Performing Arts	Riverside Transit Agency	Riverside	RTA Trolley Dances	No Cost
N/A	CITD	Trustees of the CA State University	San Bernardino	Learning Site	No Cost
N/A	Works Study	Riverside Unified School District	Riverside	Federal Work Study Students Work Sites	No Cost
N/A	Work Study	City of Riverside	Riverside	Federal Work Study Students Work Sites	No Cost
N/A	CTE	San Bernardino Community College District	San Bernardino	ICT/Digital High School Curriculum Alignment	No Cost
N/A	Student Employment	Boys and Girls Club of Perris	Perris	Federal Work Study Students Work Sites	No Cost
N/A	Workforce Development	California Community Colleges Chancellors' Office	Sacramento	CalWorks Set-Aside C14-0031	No Cost

Contracts and Agreements Report-All District Resources  
\$84,100 and Under  
10/01/14 thru 10/31/14

PO#	Department	Vendor	Location	Description	Amount
N/A	Community Education	RevTrak	Bloomington, MN	Online Credit Card Processing	No Cost
N/A	Applied Technology	Ford Motor Company	Dearborn, MI	Maintenance and Repair Courses	No Cost
N/A	Performance Riverside	Actor's Equity Assoc.	Hollywood	Stage Manager for Shrek	No Cost
N/A	Performance Riverside	Actor's Equity Assoc.	Hollywood	Fiona Roll for Shrek	No Cost
<u>Additions to Approved/Ratify Contracts of \$84,100 and Under</u>					
C0003959	Allied Health	Sharp Electronics Corp.	Santee	Repairs - Service	2,200
C0004311	Business & Financial Services	Atkinson, Andelson, Loya, Ruud	Cerritos	Legal	20,000
C0004344	Customized Solutions	Developing Leaders	Fontana	Training Services	4,001
C0004372	Educational Services - Moreno Valley	National Student Clearinghouse	Charlotte, NC	Computer Software Maint/Lic	871
C0004529	Workforce Development	Simei Pulu	Temecula	Amends/Extends End Date to 12/19/14	No Cost
C0004740	Chancellor's Office	RichGrossSolutions Inc	Hot Springs, SD	Consultants	1,218
N/A	Center for Social Justice & Civil Liberties	Callas, Tom	Tustin	Amend. #6 Extends End Date to 6/30/15	No Cost
N/A	PA Program	Health Education Advocates, LLC	Los Angeles	Amend. #2 Wording Only	No Cost
Total					<u>\$ 430,764</u>

# Agenda Item (VI-B-7)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-7)
Subject	Out-of-State Travel
College/District	District
Funding	n/a
Recommended Action	Recommended that the Board of Trustees approve the out-of-state travel.

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## Background Narrative:

Board Policy 6900 establishes procedures for reimbursement for out-of-state travel expenses; and the Board of Trustees must formally approve out-of-state travel beyond 500 miles.

Prepared By: Michael Burke, Ph.D., Chancellor  
Kathy Tizcareno, Administrative Assistant

## Attachments:

[Out-of-State Travel\\_111814](#)

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
CHANCELLOR'S OFFICE

Subject: Out-of-State Travel

Date: November 18, 2014

It is recommended that out-of-state travel be granted to:

Retroactive:

- 1) Ms. Maria del Rocio Pacheco, associate professor, counseling, Moreno Valley College, to travel to East Hyattsville, Maryland, November 13-17, 2014, to accompany 4 students to the Active Minds National Mental Health on Campus Conference. Estimated cost: \$6,514.21. Funding Source: Active Minds Grant Fund. (Travel is required to meet contractual obligations with Active Minds, and, travel authorization was not received until after the October Board meeting.)
- 2) Ms. Christine Sandoval, associate professor, English, Riverside City College, to travel to Austin, Texas, November 12-16, 2014, to present at the Team Up Developmental Education Conference. Estimated cost: No cost to District. (Notification of the conference was received after the October Board meeting.)

Revision:

- 3) President Virginia Blumenthal, Board of Trustees, to travel to Chicago, Illinois, October 22-24, 2014, to attend the ACCT 2014 Leadership Conference as a panelist for the "Making a College-Public Agency Partnership Work to the Greater Benefit of the Community." Estimated cost: \$2,738.00. Funding Source: the general fund. (Travel dates changed to October 22, 2014 through October 23, 2014.)

Current:

*Moreno Valley College:*

- 4) Dr. Sandra Mayo, president, Moreno Valley College, to travel to Washington, District of Columbia, December 3-5, 2014, to attend the White House College Opportunity Summit. Estimated cost: \$3,263.89. Funding Source: the general fund.

*Riverside City College:*

- 5) Dr. Sandra Baker, dean, school of nursing, to travel to Atlanta, Georgia, January 28-30, 2015, to attend the Accreditation Commission for Education in Nursing Review Panel. There is no cost to the District.
- 6) Mr. John Byun, associate professor, music, to travel to Spittal, Austria, June 30, 2014 through July 14, 2014, to accompany 34 students for the Choir Competition. Estimated cost: \$91,800. Funding Source: \$3,000 from the Vocal Jazz Fund, \$88,800 from the Chamber Singers Trust #94155.



## Agenda Item (VI-B-8-a)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-a)
Subject	Surplus Property List
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees by unanimous vote: (1) declare the property on the attached list to be surplus; (2) find the property does not exceed the total value of \$5,000; and (3) authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District.

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### Background Narrative:

Education Code Section 81450 permits the Board of Trustees to declare District property as surplus if the property is not required for school purposes; is deemed to be unsatisfactory or not suitable for school use; or if it is being disposed of for the purposes of replacement. Education Code section 81452 permits surplus property to be sold at private sale, without advertising, if the total value of the property does not exceed \$5,000. The District has determined that the property on the attached list does not exceed the total value of \$5,000. To help defray disposal costs and to generate a nominal amount of revenue, the staff proposes that we consign the surplus property identified in the attachment to The Liquidation Company for disposal.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Bill Bogle, Controller

### Attachments:

[11182014\\_Surplus Property List](#)

SURPLUS PROPERTY  
NOVEMBER 18, 2014

QUANTITY	BRAND	DESCRIPTION	MODEL#	SERIAL#	RCC TAG#
1	BOSCH	IR EMITTER	LBB4512/00	7521	41374
1	BOSCH	IR EMITTER	LBB4512/00	7319	41370
1	BOSCH	IR EMITTER	LBB4512/00	7320	41373
1	BOSCH	IR EMITTER	LBB4512/00	7318	41369
1	BOSCH	IR EMITTER	LBB4512/00	7321	41362
1	BOSCH	IR EMITTER	LBB4512/00	7325	41377
1	BOSCH	IR EMITTER	LBB4512/00	7323	41368
1	BOSCH	TRANSMITTER	INT-TX32	1900600A	47696
1	BOSCH	TRANSMITTER	INT-TX32	190052ED	41654
1	BOSCH	TRANSMITTER	INT-TX32	19005336	41649
1	CLEARONE	DIGITAL MIXER	PSR1212	2695-0726	41648
1	CLEARONE	DIGITAL MIXER	PSR1212	2667-0726	41655
1	CLEARONE	DIGITAL MIXER	PSR1212	2679-0726	41656
1	CLEARONE	DIGITAL MIXER	PSR1212	2706-0726	41657
1	CLEARONE	DIGITAL MIXER	PSR1212	2690-0726	41662
1	VBRICK	ENCODER	9110-4300-0003	1070800038	41663
1	VBRICK	ENCODER	9110-4300-0003	1070800036	41647
1	VBRICK	ENCODER	9110-4300-0003	1070800106	41648
1	VBRICK	ENCODER	9110-4300-0003	1070800037	41652
1	VBRICK	ENCODER	9110-4300-0003	1070800034	41653
1	SONY	CAMERA	SNC-RX550N	101298	41359
1	SONY	CAMERA	SNC-RX550N	104328	41358
1	SONY	CAMERA	SNC-RX550N	104318	41357
1	SONY	CAMERA	SNC-RX550N	104327	41356
1	SONY	CAMERA	SNC-RX550N	104317	41366
1	SONY	CAMERA	SNC-RX550N	104321	41364
1	SONY	CAMERA	SNC-RX550N	104339	41375
1	SONY	CAMERA	SNC-RX550N	104322	NONE
1	SONY	CAMERA	SNC-RX550N	104324	41363
1	SONY	CAMERA	SNC-RX550N	104323	41365
1	SONY	CAMERA	SNC-RX550N	101297	NONE
1	SONY	CAMERA	SNC-RX550N	104340	41376
1	HP	PRINTER	HP-P1505N	VND3H62734	NONE
1	GATEWAY	CPU	E4000	30205618	NONE
1	GATEWAY	CPU	E4000	30231411	NONE
1	GATEWAY	CPU	E4000	30265217	22290
1	GATEWAY	CPU	E4000	30255639	22281
1	GATEWAY	CPU	E4000	30265241	22260
1	GATEWAY	CPU	E4000	30255656	22079
1	GATEWAY	CPU	E4000	30253908	22006
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027858	NONE
1	GATEWAY	MONITOR	FPD1730	MUL7003D0027858	21810
1	GATEWAY	MONITOR	FPD1730	LIC32580637	22607
1	GATEWAY	MONITOR	FPD1730	QS7330600345	22251
1	GATEWAY	MONITOR	FPD1730	LIC32579921	22617
1	GATEWAY	MONITOR	FPD1730	MUL7003D0035F223	21489
1	GATEWAY	MONITOR	FPD1730	LIC32579382	22614

SURPLUS PROPERTY  
NOVEMBER 18, 2014

QUANTITY	BRAND	DESCRIPTION	MODEL#	SERIAL#	RCC TAG#
1	GATEWAY	CPU	E3600	26141405	19156
1	GATEWAY	CPU	E3600	26141403	19154
1	GATEWAY	CPU	E4300	NONE	25858
1	GATEWAY	CPU	E4300	NONE	25865
1	GATEWAY	CPU	E4300	NONE	24710
1	GATEWAY	CPU	E4300	NONE	25886
1	GATEWAY	CPU	E4300	NONE	24715
1	GATEWAY	CPU	E4300	NONE	25875
1	GATEWAY	CPU	E4300	NONE	30618
1	GATEWAY	CPU	E4300	NONE	25098
1	HP	PRINTER	685XI	SGG23E01Y5	NONE
1	DELL	CPU	GX280	NONE	30442
1	GATEWAY	CPU	E6100	NONE	22906
1	GATEWAY	CPU	E6100	NONE	22895
1	GATEWAY	CPU	E6100	NONE	23247
1	PANASONIC	SCANNER	KVS2065	NONE	40420
1	HP	PRINTER	5650	SG430110TB	NONE
1	XEROX	PRINTER	8500	NONE	32680
1	GATEWAY	MONITOR	FPD1520	NONE	19673
1	HP	PRINTER	DJ830C	NONE	40393
1	HP	PRINTER	LJ5	NONE	8943
1	HP	PRINTER	LJ4000	NONE	10619
1	HP	PRINTER	J7210	NONE	37853
1	HP	PRINTER	DJ950C	NONE	32529
1	HP	PRINTER	DJD4360	NONE	40439
1	HP	PRINTER	LJ3030	NONE	26851
1	HP	PRINTER	LJ6	NONE	8953
1	BROTHER	PRINTER	MFC5860CN	NONE	37257
1	HP	PRINTER	LJ5SI	NONE	10310
1	HP	PRINTER	OJ6000	NONE	41076
1	HP	PRINTER	LJ4000	NONE	6933
1	GATEWAY	MONITOR	FPD1530	NONE	25333
1	GATEWAY	MONITOR	FPD1530	NONE	25335
1	GATEWAY	MONITOR	FPD1530	NONE	25318
1	GATEWAY	MONITOR	FPD1530	NONE	25332
1	GATEWAY	MONITOR	FPD1530	NONE	22928
1	GATEWAY	MONITOR	FPD1530	NONE	25120
1	VIEWSONIC	MONITOR	VA1716W	QRQ81947118	NONE
1	HITACHI	LCD PROJECTOR	CP-X445	F6C001381	NONE
1	SONY	LCD PROJECTOR	VP-PX15	12667	19183
1	DELL	LAPTOP	D800	F6RC871	26187
1	PICTURETEL	VIDEOCONFERENCING CODEC	S2000	17738	11681
1	PICTURETEL	CAMERA	PTZ-2P	RM013941	11680
1	GATEWAY	CPU	P750	18412484	14957
1	VIEWSONIC	MONITOR	VE800	A13024801290	21117
1	GATEWAY	MONITOR	FPD1520	LIC152A4475	19170
1	HP	CPU	XW8000	USV3180BT1	23090

SURPLUS PROPERTY  
 NOVEMBER 18, 2014

QUANTITY	BRAND	DESCRIPTION	MODEL#	SERIAL#	RCC TAG#
1	NEC	MONITOR	FE2111SB	302421819	23087
1	NEC	MONITOR	FE2111SB	302420821	23086
1	HITACHI	LCD PROJECTOR	CPX-1250	F0AU10664	35778
1	HITACHI	LCD PROJECTOR	CPX-1250	F9GU00267	41101
1	NEC	LCD PROJECTOR	MT-1060	3100154	NONE
1	HITACHI	LCD PROJECTOR	CP-X3010N	F6GU00309	41103
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003361	35767
1	HITACHI	LCD PROJECTOR	CP-X417	F9GU05790	35766
1	HITACHI	LCD PROJECTOR	CP-X3010N	F9GU00320	NONE
1	HITACHI	LCD PROJECTOR	CP-X401	F8JU05942	40219
1	SONY	LCD PROJECTOR	VPL-PX15	51984	21388
1	GATEWAY	LAPTOP	600YG2	30234084	22318
1	HITACHI	LCD PROJECTOR	CP-X417	F8H003374	35769
1	NEC	LCD PROJECTOR	MT1050	3100148	NONE
1	SONY	LCD PROJECTOR	VPL-X1000U	31456	15593

## Agenda Item (VI-B-8-b)

Meeting	11/18/2014 - Regular
Agenda Item	Consent Agenda Action (VI-B-8-b)
Subject	Resolution No. 21-14/15 to Amend the District's Conflict of Interest Code Appendix for Position Title Changes and Deletions and for Newly Designated Position Titles
College/District	District
Funding	N/A
Recommended Action	It is recommended that the Board of Trustees adopt Resolution No. 21-14/15, amending the Appendix of the District's Conflict of Interest Code, pursuant to the Political Reform Act of 1974.

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### Background Narrative:

On November 15, 2005, the Board of Trustees approved Board Policy/Regulation 1080 (now Policy and Procedure 2712) establishing a conflict of interest code for the District.

The Political Reform Act (CA Government Code section 87306.5) requires that our code reviewing body (Clerk of the Board for Riverside County) direct us to review our conflict of interest code for possible changes every even numbered year. If changes are necessitated by changed circumstances, which may include the need to designate new positions, revise or delete current positions, or revise disclosure categories, the District is required to submit an amendment to the Clerk of the Board.

Since April of 2012 when the District's conflict of interest code appendix was last amended, job titles have been revised and abolished, and new titles have been added. Pursuant to the Political Reform Act of 1974, changes need to be made to the appendix and approved by the Board of Trustees by way of a resolution. The attached resolution and revised appendix will be forwarded to the Clerk of the Board so it can be placed on an upcoming Board of Supervisors agenda for approval.

Prepared By: Aaron Brown, Vice Chancellor, Business and Financial Services  
Ruth Adams, General Counsel

### Attachments:

[11182014\\_Resolution 21-14/15 to Amend the District's Conflict of Interest Code Appendix](#)  
[11182014\\_Conflict of Interest Amended Appendix](#)

RESOLUTION NO. 21-14/15

RESOLUTION OF THE BOARD OF TRUSTEES OF THE RIVERSIDE  
COMMUNITY COLLEGE DISTRICT ADOPTING AN AMENDED CONFLICT OF  
INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Riverside Community College District ("District") and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Board of Trustees adopted a Conflict of Interest Code (the "Code") on November 15, 2005, in compliance with the Act, and which was last Amended in 2012 ; and

WHEREAS, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the appendix of the District's Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Trustees, the proposed amended appendix was made available to each affected designated employee and publicly posted for review; and

WHEREAS, a public meeting was held on the proposed amended Appendix at a regular meeting of the Board of Trustees on November 18, 2014, at which all present were given an opportunity to be heard on the proposed amended appendix.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Riverside Community College District that the Board of Trustees does hereby adopt the proposed amended appendix, a copy of which is attached hereto and shall be on file with the District's General Counsel, as the District's Filing Officer, and made available to the public for inspection and copying during regular business hours;

BE IT FURTHER RESOLVED that the said amended appendix shall be submitted to the Clerk of the Board for Riverside County to be placed on a Riverside County Board of Supervisors agenda for approval and said appendix shall become effective the day after the Board of Supervisors approves the proposed amended Code as submitted.

APPROVED AND ADOPTED this 18th day of November, 2014.

\_\_\_\_\_  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary of the Board

APPENDIX  
CONFLICT OF INTEREST CODE  
OF THE  
RIVERSIDE COMMUNITY COLLEGE DISTRICT

(Amended November 18, 2014)

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701b), are NOT subject to the District's Conflict of Interest Code, but must file under Government Code Section 87200. [Regs. §18730(b)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>3</sup>

Members of the Board of Trustees

Chancellor

Vice Chancellor, ~~Administration and Finance~~ **Business and Financial Services**

Investment Consultants

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<sup>3</sup>Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by §87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE/FUNCTION</u>	<u>DISCLOSURE CATEGORY</u> <u>ASSIGNED</u>
Academic Department Chairs	5
Accounting Services Manager	5
Assistant Dean, Cal Works and Special Funded Programs	5
<del>Assistant Director, Student Financial Services</del>	<del>5</del>
<del>Assistant Director, Operations</del>	<del>5</del>
Assistant Director, RCCD Foundation	1
Assistant Manager, Food Services	5
<b>Associate Dean, Academic Support</b>	<b>5</b>
Associate Dean, Career and Technical Education	5
<b>Associate Dean, Career and Technical Education</b> <b>/Project Director NSF</b>	<b>5</b>
<del>Associate Dean, Early Childhood Education</del>	<del>5</del>
Associate Dean, Grants and College Support Programs/Project Director	5
<del>Associate Dean, School of Nursing</del>	<del>5</del>
<del>Associate Dean/Director, Service Learning</del>	<del>5</del>
<b>Associate Dean, Public Safety Education &amp; Training</b>	<b>5</b>
Associate Dean, Special Funded Programs	5
<del>Associate Director, Grants</del>	<del>5</del>
<del>Associate Dean, Institutional Research</del>	<del>5</del>
<b>Associate Vice Chancellor, Economic Development</b>	<b>5</b>



Associate Vice Chancellor, Educational Services	5
<del>Associate Vice Chancellor, Facilities Planning &amp; Development</del>	<del>2, 3, 5</del>
<del>Associate Vice Chancellor, Finance</del>	<del>1, 2</del>
Associate Vice Chancellor, <b>Technology and Learning Services</b> <del>Information Services</del>	5
<del>Associate Vice Chancellor, Institutional Effectiveness</del>	<del>5</del>
Associate Vice Chancellor, Strategic Communications and Relations	5
<del>Budget Manager</del>	<del>4</del>
Campus Administrative Support Center Supervisor	5
Chief of Police	5
Chief of Staff <b>and Facilities Development</b> <del>/Executive Assistant to the Chancellor</del>	1, 2
<del>Communications and Web Development Manager (STEM)</del>	<del>5</del>
<del>Community Education Supervisor</del>	<del>5</del>
Controller	1
<b>Manager, District Safety and Emergency Planning</b>	<b>5</b>
<del>Coordinator, International Education</del>	<del>5</del>
Custodial Manager	5
<del>Dean, Academic Support</del>	<del>5</del>
<del>Dean, Counseling &amp; Specially Funded Programs</del>	<del>5</del>
Director, Disabled Student Programs and Services	5
<del>Dean, Economic Development</del>	<del>5</del>
<b>Dean, Educational Services</b>	<b>5</b>
Dean, Enrollment Services	5

<b>Dean, Grants</b>	<b>5</b>
Dean, Institutional <del>Effectiveness Reporting and Academic Services</del>	5
Dean, Institutional Research <b>and Strategic Planning</b>	5
Dean of Instruction ( <b>all</b> )	5
<del>Dean, Physical Education and Athletics</del>	<del>5</del>
Dean, Public Safety Education and Training	5
<del>Dean, Riverside School for the Arts</del>	<del>5</del>
Dean, School of Nursing	5
<b>Dean, Special Funded Programs</b>	<b>5</b>
<del>Dean, Student Financial Services</del>	<del>5</del>
<del>Dean, Student Support Services Grant</del>	<del>5</del>
<b>Dean, Student Life</b>	<b>5</b>
Dean, Student Services	5
<del>Dean, Student Success/Project Director, Title V</del>	<del>5</del>
Dean, Technology and Learning Resources	5
<del>Dean, Technology &amp; Instructional Support Services</del>	<del>5</del>
Director, Administrative Support Center	5
<b>Director, Athletics</b>	<b>5</b>
<del>Director, Capital Planning</del>	<del>1, 2</del>
Director, Career & Technical Education Projects	5
<del>Director, Center for International Students and Programs</del>	<del>5</del>
<b>Director, Center for International Trade Development</b>	<b>5</b>
<b>Director, Center for Social Justice &amp; Civil Liberties</b>	<b>5</b>

<del>Director, Community Learning in Partnership</del>	<del>5</del>
Director, Corporate and Business Development	5
<del>Director, DSPS</del>	<del>5</del>
Director, Distance Education/ <del>Open Campus</del>	5
Director, Diversity, Equity and Compliance	5
Director, Diversity and Human Resources	5
Director, Enrollment Services	5
<del>Director, EOPS</del>	<del>5</del>
<del>Director, Construction</del> <b>Facilities Development Director</b>	2, 3, 5
Director, Facilities	5
Director, Facilities <b>Maintenance and Operations</b>	3, 5
Director, Food Services	5
Director, Football Operations/Head Football Coach	5
Director, Foster and Kinship Care Education Program	5
Director, Grants	5
Director, Health Services	5
<del>Director, Internal Audits</del>	<del>5</del>
<del>Director, Law Enforcement Training Programs</del>	<del>5</del>
Director, Middle College High School	5
Director, Pathways to Excellence	5
Director, Procurement Assistance Center	5
<del>Director, Public Safety Education and Training</del>	<del>5</del>
Director, RCCD Foundation and Alumni Affairs	1, 2

Director, Risk Management	5
<del>Director, SSS Grant</del>	<del>5</del>
Director, Software Development	5
<del>Director, Sports Information/Athletic Event Supervisor</del>	<del>5</del>
Director, Student Financial Services	5
<b>Director, Student Support Services Grant</b>	<b>5</b>
Director, Title III STEM Grant	5
Director, Tri Tech Small Business Development Center	5
Director, Upward Bound Program	5
<b>Director, Upward Bound – Math &amp; Science</b>	<b>5</b>
Director, Web <b>Applications</b>	5
Director, Workforce Preparation Grants & Contracts	5
<del>Executive Dean, Workforce and Resource Development</del>	<del>5</del>
<b>Executive</b> Director, Hospitality/Culinary Arts Program	5
<del>Facilities Manager, Grounds and Projects</del>	<del>5</del>
<del>Facilities Supervisor, Grounds and Utilization</del>	<del>5</del>
General Counsel	1, 2
Health Services Supervisor	5
Instructional Media Center Manager	5
<del>Instructor/Dean, Health Sciences Program</del>	<del>5</del>
Maintenance Manager	4
Maintenance Mechanic (all specialties)	5
<del>Manager, Cable Plant</del>	<del>5</del>

<b>Manager, Facilities, Grounds &amp; Utilization</b>	<b>5</b>
<b>Manager, Technology Support Services</b>	<b>5</b>
<del>Microcomputer Support Supervisor</del>	<del>5</del>
Network Manager	5
<b>Outreach Services Supervisor</b>	<b>5</b>
Payroll Manager	5
President, Moreno Valley College	5
President, Norco College	5
President, Riverside City College	5
<del>Producer /Artistic Director</del>	<del>5</del>
<del>Project Director, FIPSE Grant</del>	<del>5</del>
Project Director, Gateway to College	5
<del>Project Director, NSF National Center, Supply Chain Technology Education</del>	<del>5</del>
Project Manager	4
Purchasing Manager	4
Purchasing Specialist	4
Sergeant	5
<b>Service Desk Manager</b>	<b>5</b>
Statewide Director, Center for International Trade Development	5
Vice Chancellor, Diversity & Human Resources	5
<del>Provost</del> /Vice Chancellor, Educational Services	<del>5</del>
Vice President, Academic Affairs	5

Vice President, Business Services	1, 2
<del>Vice President, Career and Technical Programs</del>	<del>5</del>
Vice President, Student Services	5
Warehouse Supervisor	5
Consultant and new positions <sup>4</sup>	
Board of Directors, RCCD Foundation	1, 2

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<sup>4</sup> Individuals providing services as a Consultant defined in Regulation 18701, or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Chancellor, or designee, may determine that due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The Chancellor's, or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code (Gov. Code Sec. 81008.)

## **EXHIBIT B**

### **DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that designated Positions must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside the jurisdiction of the District.

Category 3: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type utilized by the District.

Category 5: All investments and business positions in business entities, and sources of income including gifts, loans and travel payments, that provide services, products materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position's Department, Unit or Division.