



## Agenda Item (II-A)

|                    |                                                                                 |
|--------------------|---------------------------------------------------------------------------------|
| Meeting            | 10/16/2012 - Regular                                                            |
| Agenda Item        | Approval of Minutes (II-A)                                                      |
| Subject            | Minutes of the Board of Trustees Regular/Committee Meeting of September 4, 2012 |
| College/District   | District                                                                        |
| Funding            | n/a                                                                             |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes.    |

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### Background Narrative:

Recommend approving the September 4, 2012 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Greg Gray, Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[090412\\_Minutes](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES, AND FACILITIES COMMITTEES  
OF SEPTMEBER 4, 2012

President Green called the Board of Trustees meeting to order at 6:00 p.m., in the Center for Student Success, Room 217, 2001 Third Street, Norco, California. CALL TO ORDER

Trustees Present

Virginia Blumenthal, Vice President  
Sam Davis, Secretary  
Mary Figueroa, Board Member  
Janet Green, President  
Mark Takano, Board Member  
Noemi Jubaer, Student Trustee

Staff Present

Dr. Gregory W. Gray, Chancellor  
Dr. James Buysse, Vice Chancellor, Administration and Finance  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services  
Dr. Cynthia Azari, President, Riverside City College  
Dr. Sandra Mayo, President, Moreno Valley College  
Dr. Paul Parnell, President, Norco College  
Ms. Chris Carlson, Chief of Staff  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications and Relations

Student Trustee Noemi Jubaer led the Pledge of Allegiance. PLEDGE OF ALLEGIANCE

Mr. William Tarpai, globalization consultant, made comments in favor of advocating for the City of Riverside Initiative/Completion Counts and supported RCCD in updating its student learning objectives and outcomes. COMMENTS FROM THE PUBLIC

The Governance Committee Chair Janet Green convened the meeting at 6:07 p.m. Committee members in attendance: Chancellor Gregory W. Gray; Academic Senate Representatives: Dr. Travis Gibbs and Sal Soto (Moreno Valley College), Dr. Sharon Crasnow (Norco College) and Mr. Lee Nelson (Riverside City College); CTA Representative: Ms. Dorothy Reina; CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Debra Creswell; and Management Representative: Ms. Sherry Stone. GOVERNANCE

Ms. Chris Carlson led the committee review of the proposed Mission Statement for the Board of Trustees that will be Mission Statement for the Board of Trustees

presented to the Board for approval at the September 18 regular Board meeting. Discussion followed

The committee adjourned at 6:09 p.m.

Adjourned

The Teaching and Learning Committee Chair Sam Davis convened the meeting at 6:10 p.m. Committee members in attendance: Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services; Academic Senate Representatives: Dr. Travis Gibbs and Mr. Sal Soto (Moreno Valley College), Ms. Peggy Campo (Norco College) and Mr. Lee Nelson (Riverside City College); CTA Representative: Ms. Patricia Avila; CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Debra Creswell; and Management Representative: Ms. Colleen Molko.

TEACHING AND LEARNING

Dr. Maghroori introduced Mr. Jim Elton, associate professor, kinesiology, Riverside City College, who led the committee review of the proposed revised General Education Student Learning outcomes that will be presented to the Board for approval at the September 18 regular Board meeting. Discussion followed.

Proposed Adoption of Revised General Education Student Learning Outcomes

Mr. Glen Brady, director, distance education/open campus, led the committee review of the data and analysis of RCCD’s online educational programs and course offerings in the 2012 Open Campus Fact Book. Trustee Figueroa requested staff to provide ethnic breakdowns. Discussion followed

Presentation on 2012 Open Campus Fact Book

The committee adjourned the meeting at 6:42 p.m.

The Resources Committee Chair Mark Takano convened the meeting at 6:43 p.m. Committee members in attendance: Dr. James Buysse, Vice Chancellor, Administration and Finance; Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources; Academic Senate Representatives: Mr. Sal Soto (Moreno Valley College), Mr. Jason Rey (Norco College) and Dr. Ward Schinke (Riverside City College); CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Debra Creswell; and Management Representative: Mr. Julio Cruz.

RESOURCES COMMITTEE

Dr. Paul Parnell, president, Norco College, and Mr. Jim Miyashiro, chief of police, led the committee review of the Property Use Agreement to establish the Norco Trading Post with A-10 Advisors that will be presented to the Board for approval at the September 18 regular Board meeting. Discussion followed.

Property Use Agreement to Establish Norco Trading Post with A-10 Advisors

Dr. Buysse and Mr. Aaron Brown, associate vice chancellor, finance, led the committee review of the 2012-13 final budget, indicating that it will be presented to the Board for adoption following a public hearing at the regular Board meeting on September 18, 2012. Discussion followed.

2012-2013 Budget – Public Hearing and Budget Adoption

The committee adjourned the meeting at 7:51 p.m.

Adjourned

The Facilities Committee Chair Virginia Blumenthal convened the meeting at 7:52 p.m. Committee members in attendance: Mr. Orin Williams, Associate Vice Chancellor, Facilities Planning and Development; Academic Senate Representatives: Dr. Travis Gibbs and Mr. Sal Soto (Moreno Valley College), Mr. Tom Wagner (Norco College) and Mr. Steve Brewster (Riverside City College); CTA Representative: Mr. Chris Rocco (Moreno Valley College); CSEA Representative: Mr. Gustavo Segura; Confidential Representative: Ms. Debra Creswell; and Management Representative: Mr. George Walters.

FACILITIES COMMITTEE

Mr. Williams led the committee review of a change order with J.M. Farnan in the amount totaling \$3,537; and change order in excess of ten percent by a total of \$47,187 for the Culinary Arts Academy and District Office project that that will be presented to the Board for approval at the September 18 regular Board meeting. Discussion followed

Change Order 4 Culinary Arts Academy and District Office with J.M. Farnan

Mr. Williams led the committee review of a retention reduction for BEC, Inc. from ten percent to five percent; a changer order with Elljay Acoustics, Inc. in the amount totaling \$30,602; and a change order for Elljay Acoustics in excess of ten percent by a total of \$11,978.40 for the Nursing Science Building that will be presented to the Board for approval at the September 18 regular Board meeting. Discussion followed.

Retention Reduction for BEC, Inc. and Change Order 4 with Elljay Acoustics, Inc. for Nursing Science Building

The committee adjourned the meeting at 8:07 p.m.

Adjourned

President Green announced that Chancellor Gray had withdrawn his name as a candidate for the chancellorship of the Alabama Community & Technical Colleges.

OTHER BUSINESS

The Board adjourned the meeting at 8:23 p.m.

ADJOURNMENT



## Agenda Item (II-B)

|                    |                                                                              |
|--------------------|------------------------------------------------------------------------------|
| Meeting            | 10/16/2012 - Regular                                                         |
| Agenda Item        | Approval of Minutes (II-B)                                                   |
| Subject            | Minutes of the Board of Trustees Regular Meeting of September 18, 2012       |
| College/District   | District                                                                     |
| Funding            | n/a                                                                          |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes. |

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### Background Narrative:

Recommend approving the September 18 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Greg Gray, Chancellor

Michelle Haeckel, Administrative Assistant, Office of the Chancellor

### Attachments:

[091812\\_Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF SEPTEMBER 18, 2012

President Green called the regular meeting of the Board of CALL TO ORDER  
Trustees to order at 6:00 p.m., Center for Student Success,  
Room 217, Norco College, 2001 Third Street, Norco, CA  
92860

Trustees Present

Virginia Blumenthal, Vice President  
Mary Figueroa, Board Member  
Janet Green, President  
Mark Takano, Board Member (arrived at 6:05 pm)  
Noemi Jubaer, Student Trustee

Absent

Sam Davis, Secretary

Staff Present

Dr. Gregory W. Gray, Chancellor  
Dr. James Buysse, Vice Chancellor, Administration and Finance  
Ms. Melissa Kane, Vice Chancellor, Diversity and Human Resources  
Dr. Ray Maghroori, Provost/Vice Chancellor, Educational Services  
Dr. Cynthia Azari, President, Riverside City College  
Dr. Sandra Mayo, President, Moreno Valley College  
Dr. Paul Parnell, President, Norco College  
Mr. Jim Parsons, Associate Vice Chancellor, Strategic Communications  
and Relations  
Ms. Chris Carlson, Chief of Staff  
Dr. Sharon Crasnow, President, Academic Senate Representative, District and Norco College  
Dr. Travis Gibbs, Academic Senate Representative, Moreno Valley College  
Mr. Lee Nelson, Academic Senate Representative, Riverside City College  
Dr. Dariush Haghghat, President, CTA  
Mr. Eric Muehlebach, President, CSEA

Guests Present:

Ms. Peggy Campo, Associate Professor, Anatomy and Physiology, Norco College  
Ms. Lorena Patton, Title III STEM Grant Director, Norco College  
Mr. Tim Wallstrom, Associate Professor, Kinesiology, Math and Sciences, Norco College

Student Trustee Noemi Jubaer led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Blumenthal/Figueroa moved that the Board of  
Trustees approve Trustee Davis' absence as excused.  
Motion carried. (4 ayes, 1 absent [Davis])

MOTION TO EXCUSE TRUSTEE'S  
ABSENCE

Green/Blumenthal moved that the Board of Trustees  
approve the minutes of the Board of Trustees  
Regular/Committee Meeting of August 7, 2012.  
Motion carried. (4 ayes, 1 absent [Davis])

MINUTES OF THE BOARD OF  
TRUSTEES REGULAR/COMMITTEE  
MEETING OF AUGUST 7, 2012

Blumenthal/Davis moved that the Board of Trustees  
approve the minutes of the Board of Trustees Regular  
Meeting of August 21, 2012. Motion carried. (4 ayes,

MINUTES OF THE BOARD OF  
TRUSTEES REGULAR MEETING OF  
AUGUST 21, 2012

1 absent [Davis])

Blumenthal/Davis moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of August 27, 2012. Motion carried. (4 ayes, 1 absent [Davis])

Blumenthal/Figueroa moved that the Board of Trustees hold a public hearing on the 2012-2013 budget and adopt the 2012-2013 RCCD Budget presented. Motion carried. (4 ayes, 1 absent [Davis])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF THE AUGUST 27, 2012

PUBLIC HEARING

CHANCELLOR'S REPORTS

Presentation

Ms. Lorena Patton, Title III STEM Grant Director, presented a student success report on a program designed for Corona-Norco Unified School District graduating seniors as well as first-time freshmen at Norco College that offers intensive instruction in mathematics, science workshops, exposure to STEM-related careers and majors, and also provides other advantages for students such as guidance and career and academic counseling.

Presentation on Student Success Report – Bridge to STEM Summer Program

Mr. Tim Wallstrom, Associate Professor, Kinesiology Math and Sciences, spoke about the Men's and Women's Soccer teams as part of an intercollegiate athletics program. He introduced players on the Women's Mustangs Soccer Team. The students spoke about their experiences on the team and how being a part of the team assists them with their academics.

Presentation on Norco College Athletics

Ms. Peggy Campo, Associate Professor, Anatomy and Physiology, Norco College, explained how her students begin their Anatomy and Physiology course in her classroom, and, how she inspires a sense of awe and passion in students while learning about the human body.

Five to Thrive – Faculty Presentation by Ms. Peggy Campo, Associate Professor, Anatomy and Physiology

Blumenthal/Figueroa moved that the Board of Trustees approve the resolution with the following amendments: Change the title to read, "Resolution of Support for Higher Education Funding Relative to Statewide Propositions on the November 6, 2012 Ballot," and include the following paragraph, "WHEREAS, the Riverside Community College District encompasses six K-12 unified school districts named Corona-Norco, Alvord, Riverside, Jurupa, Val Verde and Moreno Valley and the District has collaborative partnerships with the K-12 districts, as

Resolution No. 05-12/13 Opposing Proposition 38: Our Children, Our Future Act

well as serving students from surrounding districts and that Proposition 30 provides funding for K-12 and higher education including community colleges and Proposition 38 provides funding for K-12 and excludes higher education including community college;and.” Motion carried. (4 ayes, 1 absent [Davis])

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee  
Agenda Planner and Annual  
Master Planning Calendar

Student Trustee Noemi Jubaer presented the report about recent and future student activities at Moreno Valley College, Norco College and Riverside City College.

### STUDENT REPORT

### CONSENT ITEMS

#### Action

Figueroa/Blumenthal moved that the Board of Trustees:

Approve/ratify the listed academic appointments, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$12,685,756 and District Warrant Claims totaling \$6,617,901.;

Purchase Order and Warrant  
Report – All District Resources

Award Bid Number 2012/13-09 – Moreno Valley College HVAC Retrofit, in the total amount of \$242,249 to Acco Engineered Systems, and authorize the Vice Chancellor, Administration and Finance to sign the associated agreement;

Bid Award for the Moreno  
Valley College Heating,  
Ventilation and Air Conditioning  
(HVAC) Retrofit (Bid No.  
2012/13-09)

Approve the purchase of janitorial supplies from Waxie Sanitary Supply, utilizing WSCA contract number 102-5031-5 through July 30, 2013.

Purchase Janitorial Supplies  
from Waxie Sanitary Supply,  
Utilizing the Western States  
Contracting Alliance (WSCA)  
Contract No. 102-5031-5  
through July 30, 2013

Approve the purchase of information technology goods and services from Nexus IS, Inc., utilizing

Purchase Information  
Technology Goods and Services



CMAS Contract No. 3-09-70-0163AE through March 31, 2013;

from Nexus IS, Inc., Utilizing the California Multiple Award Schedules (CMAS) Contract No. 3-09-70-0163AE through March 31,2013

Ratify contracts totaling \$593,374;

Contracts and Agreements Report Less than \$81,000 - All District Resources

Approve the Lease Amendment with Western Municipal Water District, extending the term of the lease from December 31, 2013 until June 30, 2016;

Lease Amendment for Systems Office with Western Municipal Water District

Approve the Third Amendment to Lease agreement for Open Campus with Koll;

Amendment to Lease Agreement for Open Campus with Koll

Approve the out-of-state travel;

Out-of-State Travel

Accept the projects listed as complete, approve the execution of the Notices of Completion (under Civil Code Section 3093 - Public Works), and authorize the Board President and the Vice Chancellor, Administration and Finance, to sign the Notices of Completion;

Notices of Completion

Declare the property listed to be surplus, find that the property does not exceed \$5,000, and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Motion carried. (4 ayes, 1 absent [Davis])

#### Information

The Board received the quarterly financial status report for the quarter ended June 30, 2011.

CCFS-311Q – Quarterly Financial Status Report for the Quarter Ended June 30, 2012

According to Board Policy 7350, the Chancellor has approved the following resignation: Mr. Charles Tovares, Interim Dean, Instruction/Associate Professor, Geography, effective August 31, 2012, for personal reasons;

Separations

## BOARD COMMITTEE REPORTS

### Governance

Green/Figueroa moved that the Board approve Administrative Procedure 2435 and Board Policies 2750, 3410, 3430, 3820, 4040, 5040, 5130, 5140, and 5800. Motion carried. (4 ayes, 1 absent [Davis])

Revised and New Board Policies  
– Second Reading

Blumenthal/Figueroa moved that the Board of Trustees review, discuss and adopt a Mission Statement of the Board of Trustees. Motion carried. (4 ayes, 1 absent [Davis])

Mission Statement of the Board  
of Trustees

### Teaching and Learning

Blumenthal/Figueroa moved that the Board of Trustees approve the revised District General Educational Student Learning Outcomes. Motion carried. (4 ayes, 1 absent [Davis])

Proposed Adoption of Revised  
General Education Student  
Learning Outcomes

### Resources

Takano/Figueroa moved that the Board of Trustees approve the property use agreement with A-10 Advisors. Motion carried. (4 ayes, 1 absent [Davis])

Property Use Agreement to  
establish Norco Trading Post  
with A-10 Advisors

### Facilities

Blumenthal/Figueroa moved that the Board of Trustees: (1) approve project Change Order No. 4 with J.M. Farnan in the amount totaling \$3,537; and (2) approve the change order in excess of ten percent by a total of \$47,187. Motion carried. (4 ayes, 1 absent [Davis])

Change Order 4 for Culinary  
Arts Academy and District  
Office with J.M. Farnan

Blumenthal/Figueroa moved that the Board of Trustees approve (1) a retention reduction for BEC, Inc. from ten percent to five percent; and (2) release five percent of the current retention withheld for services rendered by BEC, Inc.; and (3) approve project Change Order No. 4 with Elljay Acoustics, Inc. in the amount totaling \$30,602; and (4) approve the change order for Elljay Acoustics, Inc. in excess of ten percent by a total of \$11,978.40. Motion carried. (4 ayes, 1 absent [Davis])

Retention Reduction for BEC,  
Inc. and Change Order 4 with  
Elljay Acoustics, Inc. for  
Nursing Science Building

VICE CHANCELLORS

Blumenthal/Figueroa moved that the Board of Trustees approve Resolution No. 04-12/13 designating certain volunteers as employees, and amended Paragraph 5, 1-C deleting the word “normally,” and changing the sentence to read, “Persons requested by faculty members, and approved by the Dean of Instruction, or designee, to assist in tasks not performed by the classified staff.” Motion carried. (4 ayes, 1 absent [Davis])

Resolution No. 4-12/13  
Designating Certain Volunteers  
as Employees

ACADEMIC SENATE REPORTS

Dr. Travis Gibbs presented the report on behalf of Moreno Valley College.

Moreno Valley College

Dr. Sharon Crasnow presented the report on behalf of the District and Norco College.

Norco College and Riverside  
Community College District

Mr. Lee Nelson presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers  
Association

Mr. Eric Muehlebach, President, CSEA, presented the report on behalf of the CSEA.

CSEA – California School  
Employees Association

The Board adjourned the meeting to closed session at 8:33 p.m. to consider the following closed session items:

ADJOURN TO CLOSED SESSION

In the matter of Hernandez v. Riverside Community College District, the Board voted to approve a settlement in the amount of \$366,275.00. Motion carried. (4 ayes, 1 absent [Davis])

Conference with Legal Counsel  
– Existing Litigation (CA Gov.  
Code Section 54956.9(a) –  
Hernandez v. Riverside  
Community College District

In the matter of Conference with Labor Negotiator, District Negotiator, Bradley Neufeld, and Unrepresented Employee: Chancellor, no action was taken.

Closed Session Pursuant to  
Government Code Section  
54957.6 Conference with Labor  
Negotiator, District Negotiator:  
Bradley Neufeld, Gresham  
Savage, Unrepresented Employee:  
“Chancellor”

The Board reconvened from closed session at 10:57 p.m. and adjourned the meeting at 11:00 p.m.

RECONVENED/ADJOURNED



## Agenda Item (II-C)

|                    |                                                                              |
|--------------------|------------------------------------------------------------------------------|
| Meeting            | 10/16/2012 - Regular                                                         |
| Agenda Item        | Approval of Minutes (II-C)                                                   |
| Subject            | Minutes of the Board of Trustees Special Meeting of September 20, 2012       |
| College/District   | District                                                                     |
| Funding            | n/a                                                                          |
| Recommended Action | It is recommended that the Board of Trustees review and approve the minutes. |

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### Background Narrative:

Recommend approving the the September 20, 2012 Board of Trustees Special meeting minutes as prepared.

Prepared By: Greg Gray, Chancellor  
Kathy Tizcareno, Administrative Assistant

### Attachments:

[092012\\_MIN](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES  
MEETING OF SEPTEMBER 20, 2012

President Green called the special meeting of the Board of Trustees to order at 6:00 p.m., in Conference Room 319, Third Floor, District Office, 1533 Spruce Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, Vice President  
Samuel Davis, Secretary  
Mary Figueroa, Trustee  
Janet Green, President

Trustees Absent

Mark Takano  
Noemi Jubaer, Student Trustee

Staff Present

Dr. Gregory W. Gray, Chancellor

Guest(s) Present

Dr. John Nixon, Associate Vice President, ACCJC

The Board members held a workshop on accreditation and Trustee roles and responsibilities facilitated by Dr. John Nixon.

WORKSHOP ON  
ACCREDITATION

The Board adjourned the meeting at 7:36 p.m.

ADJOURNMENT