

## Agenda Item (II-A)

Meeting	6/20/2017 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of May 2, 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommended approving the May 2, 2017 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor  
Heidi Gonsier, Executive Administrative Assistant

### Attachments:

[05022017\\_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES AND FACILITIES COMMITTEES  
OF MAY 2, 2017

Vice President Vackar called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California and The Willard InterContinental, Business Center, 1401 Pennsylvania Ave NW, Washington, DC.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President (via teleconference)  
Tracey Vackar, Vice-President  
Janet Green, Secretary  
Mary Figueroa, Board Member  
Bill Hedrick, Board Member  
Luis Velazco Miranda, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor (via teleconference)  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Dr. Irving Hendrick, Interim President, Moreno Valley College  
Dr. Bryan Reece, President, Norco College  
Dr. Wolde-Ab Isaac, President, Riverside City College  
Ms. Lorraine Jones, District Compliance Officer, Human Resources & Employee Relations

Student Trustee Luis Velazco Miranda led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Dr. Irene Sanchez spoke regarding her employment status.

COMMENTS FROM THE PUBLIC

The Committee Chair Tracey Vackar convened the meeting at 6:05 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Dr. Mark Sellick (Riverside City College/RCCD); CTA Representative: Mr. Garth Schultz; and Management Representative: Mr. Gregory Ferrer.

TEACHING AND LEARNING  
COMMITTEE

Dr. Burke led the committee review of the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings that will be presented to the Board for acceptance at the May 16 regular meeting. Discussion followed.

Proposed Curricular Changes

The committee adjourned the meeting at 6:08 p.m.

Adjourned

The Committee Chair Janet Green convened the meeting at 6:09 p.m. Committee members in attendance: Aaron Brown, Vice Chancellor, Business and Financial Services, Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations; Academic Senate Representatives: Dr. Mark Sellick (Riverside City College/RCCD); ASRCCD Representative: Mr. Leonardo Santiago; CTA Representative: Dr. Rhonda Taube; and Management Representative: Mr. Gregory Ferrer.

RESOURCES COMMITTEE

Ms. Jones led the presentation on EEO Multiple Method Certification Form the District must submit to receive EEO Funds that will be presented to the Board for acceptance at the May 16 regular meeting. Discussion followed.

RCCD EEO Fund Multiple Method Certification Form

The committee adjourned the meeting at 6:25 p.m.

Adjourned

The Committee Chair Bill Hedrick convened the meeting at 6:26 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Dr. Mark Sellick (Riverside City College/RCCD); ASRCCD Representative: Mr. Leonardo Santiago; CTA Representative: Dr. Rhonda Taube; and Management Representative: Mr. Gregory Ferrer.

FACILITIES COMMITTEE

Ms. Carlson presented the committee Agreement Amendment No. 5 with LPA, Inc. in the amount of \$22,646 for the CAA/DO project; and Agreement Amendment No. 5 with LPA, Inc., in the amount of \$66,287 for the CSA project that will be considered by the Board for approval at the May 16 regular Board meeting. Discussion followed.

Agreement Amendment No. 5 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 5 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with LPA, Inc.

Ms. Carlson presented the committee Agreement Amendment No. 5 in the amount not to exceed \$32,368 for project labor administration with Padilla & Associates, Inc. and extend their services through August 31, 2017 that will be considered by the Board for approval at the May 16 regular Board meeting. Discussion followed.

Agreement Amendment No. 5 for Project Labor Administration with Padilla & Associates, Inc.

The committee adjourned the meeting at 6:34 p.m.

Adjourned

The Board adjourned the meeting at 6:35 p.m.

ADJOURNMENT

## Agenda Item (II-B)

Meeting	6/20/2017 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Regular Meeting of May 16, 2017
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommend approving the May 16, 2017 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor  
Heidi Gonsier, Executive Administrative Assistant

### Attachments:

[051617\\_Minutes](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF MAY 16, 2017

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Tracey Vackar, Vice President  
Janet Green, Secretary (Left at 8:56 pm)  
Mary Figueroa, Board Member  
Bill Hedrick, Board Member  
Luis Velazco Miranda, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Mr. Shawn Larry, Interim Director, Human Resources and Employee Relations  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Dr. Irving Hendrick, Interim President, Moreno Valley College  
Dr. Bryan Reece, President, Norco College  
Dr. Wolde-Ab Isaac, President, Riverside City College  
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College  
Ms. Peggy Campo, Academic Senate Representative, Norco College  
Dr. Mark Sellick, Academic Senate Representative, District/Riverside City College  
Mr. Patrick Pyle, General Counsel  
Dr. Carol Farrar, Vice President, Academic Affairs, Riverside City College  
Dr. Gregory Aycock, Dean, Institutional Effectiveness, Norco College  
Dr. Martha Rivas, Dean, Institutional Effectiveness, Moreno Valley College  
Ms. Wendy McEwen, Dean, Institutional Effectiveness, Riverside City College  
Mr. Charlie Richard, Professor, Music, Riverside City College

Guests Present

Ms. Debra Yorba, Vice President, Keenan and Associates

Student Trustee Luis Velazco Miranda led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

A moment of silence was held for Gregory Sanchez, II, night custodian at the CAADO building, who was fatally injured in a car accident May 14, 2017.

Figueroa/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of April 4, 2017. Motion carried.  
(5 ayes)

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF APRIL 4, 2017

Figueroa/Green moved that the Board of Trustees approve the minutes of the Board

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF

of Trustees Regular Meeting of April 18, 2017. Motion carried. (4 ayes, 1 abstained [Hedrick])

APRIL 18, 2017

CHANCELLOR'S REPORTS

Hedrick/Vackar moved that the Board of Trustees approve the FY 2017-2018 Institutional Effectiveness Framework of Indicators developed and adopted by each college to measure ongoing conditions; and the District's goals for Fiscal Viability and Programmatic compliance. Motion carried (5 ayes)

Institutional Effectiveness Framework of Indicators for FY 2017-18

Mr. Richard introduced eight RCC Jazz students who recently were recognized by Downbeat Magazine as winners of their annual international competition and also receiving a number of awards at the Reno Jazz Festival sponsored by the University of Nevada. The group performed a Jazz number.

Five to Thrive Presentation on Riverside City College's Jazz Program

Ms. Yorba reported there is one (1) open item involving the self-funded program and that all the plans are running smoothly.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Luis Velazco Miranda presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District. He thanked the Board of Trustees for their support and encouragement during his time on the Board as Student Trustee.

STUDENT REPORT

CONSENT ITEMS

Action

Hedrick/Figueroa moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$5,278,290 and District Warrant Claims totaling \$5,123,864;

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$539,176 to the budget;

Resolution No. 50-16/17 – 2016-2017 State of California Employment Training Panel – #17-0428

Approve adding the revenue and expenditures of \$13,000 to the budget;

Resolution No. 51-16/17 – 2016-2017 Full-Time Student Success Grant

Approve adding the revenue and expenditures of \$30,367 to the budget;

Resolution No. 52-16/17 – 2016-2017 Apprenticeship Apportionment

Approve entering into agreements with Vavrinek, Trine, Date & Co., LLP (VTD) to perform annual District audit services and Vicenti, Lloyd, Stutzman, LLP (VLS) to perform Proposition 39 Measure C and Foundation audit services, for fiscal years 2016-2017 through 2020-2021;

Selection of an Independent Audit Firm to Perform District, Proposition 39 (Measure C), and Foundation Audit Services

Approve awarding Bid Number 2016/17-20, Applied Technology Building Roof Tile Replacement Project in the total amount of \$384,948 to C.I. Services, Inc.;

Bid Award for Applied Technology Building Roof Tile Replacement Project

Authorize the selection of First Class Vending to provide Food and Beverage Vending Services District wide;

Selection of First Class Vending to Provide Food and Beverage Vending Services District Wide

Approve the purchase of Haworth office furniture from Total Plan Business Interiors, Inc., using U.S. Communities Government Purchasing Alliance Contract No. 4400003402, through December 31, 2017, with an option to review for three (3) additional one (1) year periods;

Purchase Haworth Office Furniture from Total Plan Business Interiors, Inc., Utilizing the U.S. Communities Government Purchasing Alliance Contract No. 4400003402

Ratify contracts totaling \$925,624 for the period March 1, 2017 through April 30, 2017;

Contracts and Agreements Report  
Less than \$88,300 – All District  
Resources

Approve Amendment No. 1 for an additional grant year in the amount of \$83,000 with Sinclair Community College;

Amendment No. 1 for  
Implementing the National Center  
for Supply Chain Automation Grant  
with Sinclair Community College

Approve out-of-state travel;

Out-of-State Travel

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Motion carried. (5 ayes)

Information

The Board received the quarterly financial status report for the quarter ended March 31, 2017.

CCFS-311Q – Quarterly Financial  
Status Report for the 3<sup>rd</sup> Quarter  
Ended March 31, 2017

The Board received the monthly financial status report for the month ending April 30, 2017.

Monthly Financial Report for  
Month Ending –April 30, 2017

### BOARD COMMITTEE REPORTS

#### Governance

Blumenthal/Vackar moved that the Board of Trustees approve Board Policy and Administrative Procedure 4100 – Graduation Requirements for Degrees and Certificates. Motion carried (5 ayes)

Board Policies for Approval and  
Second Reading

#### Teaching and Learning

Vackar/Figueroa moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (5 ayes)

Proposed Curricular Changes

#### Resources

Green/Vackar moved that the Board of Trustees approve the Riverside Community College District EEO Fund Multiple

RCCD EEO Fund Multiple  
Method Certification



Method Certification Form and authorize Human Resources and Employee Relations to submit it. Motion carried. (5 ayes)

#### Facilities

Hedrick/Green moved that the Board of Trustees approve Agreement Amendment No. 5 with LPA, Inc. in the amount of \$22,646 for the CAA/DO project; and Agreement Amendment No. 5 with LPA, Inc., in the amount of \$66,287 for the CSA project. Motion carried (5 ayes)

Agreement Amendment No. 5 for the Culinary Arts Academy/District Office Building and Agreement Amendment No. 5 for the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building Projects with LPA, Inc.

Hedrick/Figueroa moved that the Board of Trustees approve Agreement Amendment No. 5 in the amount not to exceed \$32,368 for project labor administration with Padilla & Associates, Inc. for the two remaining construction projects: 1) the Culinary Arts Academy/District Office Building; and 2) the Henry W. Coil, Sr. and Alice Edna Coil School for the Arts Building; and extend their services through August 31, 2017, based on an anticipated Notice of Completion filed for both projects. Motion carried (5 ayes)

Agreement Amendment No. 5 for Project Labor Administration with Padilla & Associates, Inc.

#### ADMINISTRATIVE REPORTS

Dr. Hendrick, Interim President, Moreno Valley College, Dr. Reece, President, Norco College and Dr. Isaac, President, Riverside City College updated the Board on the upcoming events and activities occurring at their colleges.

Presidents

#### ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College.

Norco College

Dr. Mark Sellick presented the report on behalf of Riverside City College and the District.

Riverside City College/District

#### BARGAINING UNIT REPORTS

Dr. Rhonda Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

Mr. Gustavo Segura, President, CSEA, presented the report on behalf of the CSEA.

CSEA – California School Employees Association

BUSINESS FROM BOARD MEMBERS

The Board of Trustees appointed Trustee Hedrick and Trustee Vackar to serve as RCCD representatives on the Ad Hoc Committee on Norco Partnerships.

Appointment of Individuals to an Ad Hoc Committee on Norco Partnerships

The Board of Trustees reviewed and discussed the results of the Annual Self Evaluation.

Annual Self Evaluation for Board of Trustees

Trustee Hedrick spoke regarding the district events he attended; attendance at the CCLC Conference in Lake Tahoe; admired the new billboard signs advertising the district and its programs; and inquired of cost to fund College Promise Program district-wide.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa spoke of active-shooter/safety presentation at the CCLC Conference; noted attendance at the Janet Napolitano roundtable discussion; acknowledged the copy of the “Community Report”; and is honored to represent the district on the CCCT and ACCT Boards.

Trustee Vackar spoke regarding the district events she attended; appreciated the copy of the “Community Report” she received; thanked the outgoing student trustee for his service; and commented on the upcoming Moreno Valley College President search.

Trustee Blumenthal thanked the student trustee for his service on the Board; spoke of her recent trip to Washington DC to work with legislators to benefit district; proud of RCC Marching Tigers Band selected for the 2018 Macy’s Thanksgiving Parade; acknowledged law enforcement program at Moreno Valley College for allowing the program completion over an extended period of time; thanked her fellow Trustees for representing the district at the numerous events each month.

The Board adjourned the meeting at 9:29 p.m.