

## Agenda Item (II-A)

Meeting	1/17/2017 - Regular
Agenda Item	Approval of Minutes (II-A)
Subject	Minutes of the Board of Trustees Regular/Committee Meeting of December 6, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommended approving the December 6, 2016 Board of Trustees Regular/Committee meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor  
Heidi Gonsier, Executive Administrative Assistant

### Attachments:

[120616\\_MIN](#)

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES AND FACILITIES COMMITTEES  
OF DECEMBER 6, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Tracey Vackar, Secretary  
Janet Green, Board Member  
Bill Hedrick, Board Member

Absent:

Mary Figueroa, Board Member  
Sammie Ayoub, Student Trustee

Staff Present

Michael L. Burke, Ph.D., Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Dr. Dyrell Foster, Vice President, Student Services, Moreno Valley College  
Dr. Monica Green, Interim President, Norco College  
Dr. Wolde-Ab Isaac, President, Riverside Community College  
Mr. Patrick Pyle, General Counsel

Guests Present

Mr. Ryan Milligan, Vavrinek, Trine, Day and Company, LLP

Trustee Hedrick led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Vackar/Blumenthal moved that the Board of Trustees approve Trustee Figueroa's absence as excused.  
Motion carried. (4 ayes, 1 absent [Figueroa])

MOTION TO EXCUSE TRUSTEE'S ABSENCE

Dr. Haghghat commented on the CTA meeting with RCCD; inclusive of DACA (Deferred Action for Childhood arrivals) and health care issues.

COMMENTS FROM THE PUBLIC

The Committee Chair Virginia Blumenthal convened the meeting at 6:08 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College), and Dr. Mark Sellick (Riverside City College/RCCD); CTA Representative: Christopher Rocco; and Management Association Representative: Miriam L. Carrillo

GOVERNANCE

Mr. Pyle reviewed Board Policies 1100, 2010, 2710, 4020, 4220, 5140, 6700, 7335, 7340 and 7700 that will be presented to the Board for first reading at the December 13 regular Board meeting. Discussion followed.

Board Policies for First Reading

The committee adjourned the meeting at 6:13 p.m.

Adjourned

The Committee Chair Tracey Vackar convened the meeting at 6:14 p.m. Committee members in attendance: Michael L. Burke, Ph.D., Chancellor; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College) and Dr. Mark Sellick (Riverside City College/RCCD); CTA Representative: Christopher Rocco and Management Association Representative: Miriam L. Carrillo

TEACHING AND LEARNING  
COMMITTEE

Dr. Burke led the committee review of the curricular changes for inclusion in the catalog and in the schedule of class offerings that will be presented to the Board for approval at the December 13 regular meeting. Discussion followed.

Proposed Curricular Changes

Dr. Burke led the committee review of the Proposed 2017-2018 Academic Calendar that will be presented to the Board for approval at the December 13 regular meeting. Discussion followed.

Proposed 2017-2018 Academic  
Calendar

The committee adjourned the meeting at 6:16 p.m.

Adjourned

The Committee Chair Janet Green convened the meeting at 6:17 p.m. Committee members in attendance: Mr. Aaron Brown, Vice Chancellor, Business and Financial Services; Dr. Terri Hampton, Vice Chancellor, Human Resources and Employees Relations; Academic Senate Representatives; Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College) Dr. Mark Sellick (Riverside City College/RCCD); CTA Representative: Christopher Rocco and Management Association Representative: Miriam L. Carrillo

RESOURCES COMMITTEE

Mr. Milligan presented the Committee with the 2015-2016 Independent Audit Report for the Riverside Community College District. Discussion followed.

2015-2016 Independent Audit  
Report for the Riverside  
Community College District

Dr. Hampton facilitated a presentation on the Title 5 Equal Employment Opportunity Plan. Discussion followed.

Title 5 Equal Employment  
Opportunity Plan

The Committee adjourned the meeting at 6:49 p.m.

Adjourned

The Committee Chair Virginia Blumenthal convened the meeting at 6:50 p.m. Committee members in attendance: Chris Carlson, Chief of Staff and Facilities Development; Academic Senate Representatives: Ms. LaTonya Parker (Moreno Valley College), Ms. Peggy Campo (Norco College) and Dr. Mark Sellick (Riverside City College/RCCD); CTA Representative: Christopher Rocco and Management Association Representative: Miriam L. Carrillo

## FACILITIES COMMITTEE

Ms. Carlson presented the committee with the agreement for Professional Design Services for demolition of the O.W. Noble Administration Building and subsequent construction of a surface parking lot at Riverside City College with GHD Inc. in the amount not to exceed \$144,422 that will be considered by the Board for approval at the December 13 regular Board meeting. Trustees noted the need to review the names policy. Discussion followed.

Agreement for Professional Design Services for Demolition of the O.W. Noble Administration Building and Surface Parking Lot Construction with GHD Inc.

Ms. Carlson presented the committee with the agreement for professional services for a Feasibility Study for the Student Services Building at Moreno Valley College with Hill Partnership, Inc. in the amount not to exceed \$57,950 that will be considered by the Board for approval at the December 13 regular Board meeting. Discussion followed.

Professional Services Agreement for Feasibility Study for Student Services Building with Hill Partnership, Inc.

Ms. Carlson presented the committee with Change Orders No. 7 with Inland Building Construction Companies, Inc. in the amount of \$222.55; and project Change Order No. 8 with Inland Building Construction Companies, Inc. in the amount of \$69,532.00; and the change order in excess of ten percent by a total of \$171,247.74 that will be considered by the Board for approval at the December 13 regular Board meeting. Discussion followed.

Change Orders No. 7 and 8 for the Culinary Arts Academy and District Offices Project with Inland Building Construction Companies, Inc.

Ms. Carlson presented the committee with Project Change Order No. 12 with Neal Electric in the amount of \$8,954.60; and the change order in excess of ten percent of \$233,789.30 that will be considered by the Board for approval at the December 13 regular Board meeting. Discussion followed.

Change Order No. 12 for the Culinary Arts Academy and District Offices with Neal Electric

Ms. Carlson presented the committee with the request for retention reduction from five percent to two and one half percent by Inland Building Construction Companies, Inc. for the Culinary Arts Academy/District Office Building and Coil School for the Arts Building construction projects that will be considered by the Board for approval at the December 13 regular Board meeting. Discussion followed.

Retention Reduction for the Culinary Arts Academy/District Office Building and Coil School for the Arts Building Projects with Inland Building Construction Companies, Inc.

The committee adjourned the meeting at 7:06 p.m.

Adjourned

The Board adjourned the meeting at 7:07 p.m.

ADJOURNMENT

## Agenda Item (II-B)

Meeting	1/17/2017 - Regular
Agenda Item	Approval of Minutes (II-B)
Subject	Minutes of the Board of Trustees Special Meeting of December 13, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommended approving the December 13, 2016 Board of Trustees Special meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor  
Heidi Gonsier, Executive Administrative Assistant

### Attachments:

[121316\\_MIN](#)

MINUTES OF THE SPECIAL BOARD OF TRUSTEES  
MEETING OF DECEMBER 13, 2016

President Blumenthal called the Board of Trustees meeting to order at 5:45 p.m., in the District Office, Board Room, 3801 Market Street, Riverside, California

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Tracy Vackar, Secretary  
Mary Figueroa, Board Member  
Janet Green, Board Member  
Bill Hedrick, Board Member  
Sammie Ayoub, Student Trustee (Arrived at 5:51 pm)

Staff Present

Michael L. Burke, Ph.D., Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Dr. Irving Hendrick, Interim President, Moreno Valley College  
Dr. Monica Green, Interim President, Norco College  
Dr. Wolde-Ab Isaac, President, Riverside City College

President Blumenthal turned the gavel over to Chancellor Burke who presided over the election of the President of the Board.

ORGANIZATIONAL MEETING

Vackar/Green nominated Trustee Blumenthal for President of the Board of Trustees. Motion carried by roll call vote. (5 ayes)

Election of President

Green/Blumenthal nominated Trustee Vackar for Vice President of the Board of Trustees. Motion carried by roll call vote. (5 ayes)

Election of Vice President

Figueroa nominated Trustee Hedrick as Secretary of the Board of Trustees. Nomination failed due to lack of second.

Election of Secretary

Blumenthal/Vackar nominated Trustee Green as Secretary of the Board of Trustees. Motion carried by roll call vote. (5 ayes)

Green/Blumenthal moved that the Board of Trustees select Board of Trustees Regular/Committee and Regular meetings held in the District Office, Board Room, located at 3801 Market Street, Riverside, with a 6:00 p.m. start

Selection of Day, Time and Place of Board and Committee Meetings

time.

Regular/Committee meetings taking place on the first Tuesday of each month; and, Regular meetings taking place on the third Tuesday of each month.

However, the January and June Regular/Committee meetings will take place on January 10, 2017, and June 13, 2017, and the December Regular meeting on December 12, 2017. Motion carried by roll call vote. (5 ayes)

President Blumenthal made the following appointments to committees and associations:

Board Association and Board  
Committee Appointments

Appointments to Committees: Trustee Blumenthal - Governance Committee chair; Trustee Figueroa - Planning and Operations Committee chair; Trustee Green – Resources Committee chair; Trustee Vackar – Teaching and Learning Committee chair; and Trustee Hedrick – Facilities Committee chair.

Appointments to Associations: Trustees Figueroa and Green – Association of Community College Trustees Liaison; Trustees Vackar and Hedrick – Association of Governing Board of Universities and Colleges Liaisons; Trustees Figueroa and Green - California Community College Trustees/Community College League of California Liaisons; Trustee Figueroa – Latino Trustees Association Liaison; Trustee Figueroa – Inland Valleys Trustees and CEO Association Liaison; Trustee Blumenthal - African-American Organizations Liaison Riverside Branch – NAACP; Trustee Hedrick – Greater Corona Hispanic Chamber of Commerce; Trustee Vackar - Moreno Valley Hispanic Chamber of Commerce; Trustee Figueroa - Riverside Hispanic Chamber of Commerce; Trustees Hedrick and Green – Corona Chamber of Commerce; Trustee Vackar – Moreno Valley Chamber of Commerce; Trustee Hedrick – Norco Chamber of Commerce; Trustee Blumenthal - Riverside Chamber of Commerce; Trustee Hedrick – Eastvale Chamber of Commerce; Trustee Vackar– Riverside County School Board Association Liaison; Trustee Green – Riverside County Committee on School District



Organization Liaison.

The Board adjourned the meeting at 5:57 p.m.

ADJOURNMENT

## Agenda Item (II-C)

Meeting	1/17/2017 - Regular
Agenda Item	Approval of Minutes (II-C)
Subject	Minutes of the Board of Trustees Regular Meeting of December 13, 2016
College/District	District
Funding	n/a
Recommended Action	It is recommended that the Board of Trustees review and approve the minutes.

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### Background Narrative:

Recommended approving the December 13, 2016 Board of Trustees Regular meeting minutes as prepared.

Prepared By: Michael Burke, Ph.D., Chancellor  
Heidi Gonsier, Executive Administrative Assistant

### Attachments:

[121316\\_MIN](#)

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
OF DECEMBER 13, 2016

President Blumenthal called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California.

CALL TO ORDER

Trustees Present

Virginia Blumenthal, President  
Tracey Vackar, Vice President  
Janet Green, Secretary  
Mary Figueroa, Board Member  
Bill Hedrick, Board Member  
Sammie Ayoub, Student Trustee (Left at 6:29 p.m.)

Staff Present

Michael L. Burke, Ph.D., Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Dr. Terri Hampton, Vice Chancellor, Human Resource and Employee Relations  
Ms. Chris Carlson, Chief of Staff and Facilities Development  
Dr. Irving Hendrick, Interim President, Moreno Valley College  
Dr. Monica Green, Interim President, Norco College  
Dr. Wolde-Ab Isaac, President, Riverside City College  
Ms. LaTonya Parker, Academic Senate Representative, Moreno Valley College  
Ms. Peggy Campo, Academic Senate Representative, Norco College  
Dr. Mark Sellick, Academic Senate Representative, District/Riverside City College  
Ms. Launa Wilson, Executive Director of Riverside Community College District Foundation  
Dr. James Banks, Associate Professor, Human Services, Moreno Valley College

Launa Wilson led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Vackar/Green moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of November 1, 2016. Motion carried.  
(4 ayes, 1 abstained [Hedrick])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF NOVEMBER 1, 2016

Green/Vackar moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of November 15, 2016. Motion carried. (4 ayes, 1 abstained [Hedrick])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF NOVEMBER 15, 2016

CHANCELLOR'S REPORTS

Dr. Burke presented the Fall 2016 Scholarship Award to Student Trustee, Sammie Ayoub as the student trustee of Riverside Community College District.

Presentation of Student Trustee Scholarship Award for Fall 2016

Dr. Banks presented a report on the Human Services Program at Moreno Valley College. The

Five to Thrive Human Services Program and the Community

program prepares students for careers in social services and assists them in transferring to four year colleges. The program has received several awards for their dedication and services to the community and its residents.

Impact of Service Learning Presentation

Dr. Hampton reported since November, there are six (6) open claims. Keenan & Associates is working with the District to resolve these cases.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Sammie Ayoub presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City Colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Green/Vackar moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments as amended;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,206,577 and District Warrant Claims totaling \$5,795,308;

Purchase Order and Warrant Report – All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$1,264,329 to the budget;

Resolution No. 27-16/17 – 2016-2017 Student Success and Support Program

Approve adding the revenue and

Resolution No. 28-16/17 – 2016-

expenditures of \$60,000 to the budget;	2017 Foster Youth Support Services
Approve adding the revenue and expenditures of \$8,000 to the budget;	Resolution No. 29-16/17 – 2016 – 2017 Non-Traditional Employment for Women Grant
Approve adding the revenue and expenditures of \$860,977 to the budget;	Resolution No. 30-16/17 – 2016 – 2017 Disabled Students Programs and Services (DSPS)
Approve adding the revenue and expenditures of \$100,000 to the budget;	Resolution No. 31-16/17 – 2016 – 2017 Deputy Sector Navigator Program
Approve adding the revenue and expenditures of \$30,000 to the budget;	Resolution No. 32-16/17 – 2016-2017 Innovation in Higher Education Planning Grant
Approve awarding Bid Number 2016/17-01, District-Wide Phase 2 Security Improvements in the total amount of \$225,195 to Apple Valley Communications, Inc.	Bid Award for District-Wide Phase 2 Security Improvements Project
Ratify contracts totaling \$706,940 for the period November 1, 2016 through November 27, 2016;	Contracts and Agreements Report Less than \$87,800 – All District Resources
Approve the Fifth Amendment for the Spruce Street Culinary Location with Blue Mountain Two L.P. during required building renovations through April 30, 2017, not to exceed \$146,616.48;	Contract Agreement for Culinary Lease Extension with Blue Mountain Two L.P.
Approve the agreement for Architectural Services for the ADA Barrier Identification and Remediation Project for Riverside City College with Westberg+White Architecture in the amount not to exceed \$231,478;	Architectural Services Agreement for ADA Barrier Identification and Remediation Project at Riverside City College with Westberg+White Architecture
Approve out-of-state travel;	Out-of-State Travel
Authorize each Trustee and designated District administrators to sign vendor warrant orders, salary payment orders, notices of employment, bank checks, investment and brokerage accounts, purchase orders, change orders, and grant documents;	Signature Authorization

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Approve the projects listed on the attachment as complete, and approve the execution of the Notices of Completion (under Civil Code Section 3093 – Public Works). Motion carried.

Notice of Completion

Motion carried. (5 ayes)

The Board received the monthly financial status report for the month ending November 30, 2016.

Information

Monthly Financial Report for Month Ending – November 30, 2016

### BOARD COMMITTEE REPORTS

#### Governance

Blumenthal/Vackar moved that the Board of Trustees approve the first reading of Board Policies 1100, 2010, 2710, 4020, 4220, 5140, 6700, 7335, 7340 and 7700. Motion carried. (4 ayes, 1 absent [Green])

Board Policies for First Reading

Blumenthal/Vackar moved that the Board of Trustees approve Board Policy 5030 – Student Fees. Motion carried. (4 ayes, 1 absent [Green])

Board Policy for Second Reading and Approval

#### Resources

Green/Vackar moved that the Board of Trustees approve the Riverside Community College District's independent audit report for the year ending June 30, 2016 for the permanent file of the District. Motion carried. (5 ayes)

2015-2016 Independent Audit Report for the Riverside Community College District

Green/Vackar moved that the Board of Trustees approve the Title 5 Equal Employment Opportunity Plan. Motion carried. (5 ayes)

Title 5 Equal Employment Opportunity Plan

#### Facilities

Hedrick/Vackar moved that the Board of Trustees approve the agreement for O.W. Noble Administration Building and subsequent construction of a surface parking lot at Riverside City College with GHD, Inc. in the amount not to exceed \$144,422. Board noted need to review Naming Policy relative to Faculty. Motion carried (4 ayes, 1 absent [Green])

Hedrick/Vackar moved that the Board of Trustees approve the agreement for professional services for a Feasibility Study for the Student Services Building at Moreno Valley College with Hill Partnership, Inc. in the amount not to exceed \$57,950. Motion carried (5 ayes)

Hedrick/Green moved that the Board of Trustees approve Change Orders No. 7 and No. 8 for the Culinary Arts Academy and District Offices Project with Inland Building Construction Companies, Inc. Motion carried (5 ayes)

Hedrick/Vackar moved that the Board of Trustees approve Change Order No. 12 for the Culinary Arts Academy and District Offices Project with Neal Electric. Motion carried (5 ayes)

Hedrick/Vackar moved that the Board of Trustees approve the request for retention reduction from five percent to two and one half percent by Inland Building Construction Companies, Inc. for the Culinary Arts Academy/District Office Building and Coil School for the Arts Building construction projects. Motion carried. (5 ayes)

Agreement for Professional Design Services for Demolition of the O.W. Noble Administration Building and Surface Parking Lot Construction with GHD, Inc.

Professional Services Agreement for Feasibility Study for Student Services Building with Hill Partnership, Inc.

Change Orders No. 7 and No. 8 for the Culinary Arts Academy and District Offices Project with Inland Building Construction Companies, Inc.

Change Order No. 12 for the Culinary Arts Academy and District Offices Project with Neal Electric

Retention Reduction for the Culinary Arts Academy/District Office Building and Coil School for the Arts Building Projects with Inland Building Construction Companies, Inc.

## ADMINISTRATIVE REPORTS

### Vice Chancellors

Green/Blumenthal moved that the Board of Trustees approve the agreement to conduct a Classification and Salary Survey for represented Classified and Confidential employees with Koff Associates in the amount of \$214,920. Motion carried. (5 ayes)

Agreement to Conduct a Classification and Compensation Study for Classified Represented and Confidential Employees with Koff and Associates

Dr. Hendrick, Interim President, Moreno Valley College, Dr. Green, Interim President, Norco College and Dr. Isaac, President, Riverside City College updated the Board on the upcoming events and activities occurring at their colleges.

Presidents

#### ACADEMIC SENATE REPORTS

Ms. LaTonya Parker presented the report on behalf of Moreno Valley College.

Moreno Valley College

Ms. Peggy Campo presented the report on behalf of Norco College.

Norco College

Dr. Mark Sellick presented the report on behalf of Riverside City College and the District.

Riverside City College/District

#### BARGAINING UNIT REPORTS

Dr. Dariush Haghghat, President, CTA, presented the report on behalf of the CTA.

CTA – California Teachers Association

#### BUSINESS FROM BOARD MEMBERS

Trustee Green elected not to provide an update.

Update from Members of the Board of Trustees on Business of the Board

Trustee Figueroa thanked Moreno Valley College and Norco College for their invite to participate in their post-election forum; commented on the new incoming federal government administration and immigration policy affecting students.

Trustee Hedrick thanked everyone for their kindness and hospitality; commented on how the district can support our undocumented students; shared events he attended.

Trustee Vackar echoed the same concerns regarding our students and immigration; suggesting a study before meeting with federal legislators in Washington DC in February; she thanked the students from Moreno Valley College for their service and dedication to the Service Learning Program.

Trustee Blumenthal shared her thoughts on the immigration issue; welcomed Trustee Hedrick to the Board; wished everyone a Merry Christmas and Happy Hanukkah.

The Board adjourned to closed session at 8:19 p.m., and reconvened at 9:08 p.m. after considering the

ADJOURNED TO CLOSED SESSION/RECONVENED



following closed session items:

Blumenthal/Hedrick moved that the Board of Trustees assign three disciplinary appeals (two suspensions and one termination) to a third party hearing officer pursuant to Article III of the CBA between the District and CSEA. Motion carried (5 ayes)

Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release

The Board took no action, thus allowing the original decision to stand.

Pursuant to Government Code Section 54956.86, Charge of Complaint Involving Information Protected by Federal Law

The Board adjourned the meeting at 9:09 p.m.